

Add/Modify Sponsor Request Form

Email this form to RFCustomerFileRequest@rfsuny.org.

*indicates required field

*Entity is a:	Sponsor	Sub	Request Date:
*Request Type:	New	Modify	Add Address/Site
*Name of Entity:			
Organization Type:			
*Address Line 1:			
Address Line 2:			
Address Line 3:			
*City:		*State/Provence:	
*Country:		*Postal Code:	
Phone:			
Website:			
Note: If this sponsor is outside the US, please attach a copy of the Visual Compliance report.			
Sponsor Point of Contact (optional)			
Name:		Title:	
Phone:		Email:	

Please note: once the sponsor has been added to Oracle, they will be available in PACS the next business day.

For subs, please add 1-2 days additional processing time to appear in PACS.

Visual Compliance Process Help can be found here: <https://www.rfsuny.org/media/rfsuny/process-help/Visual-Compliance.pdf>