



## Position Standards and Titles Guideline

Function:	Human Resources
Procedure	<a href="#">Position Classification</a>
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### Guideline Summary Recommendations

This guideline is a resource to campuses when determining position classifications.

### Position Standards

A position title is another name for a job in the computerized business system. Each position title has a position standard, which describes aspects of the job. If circumstances indicate the use of a position standard other than those included here, the employing location may appoint an employee to an "unassigned" title code and then request a review of the job description by the Central Office of Human Resources. Certain titles are assigned for Central Office use only. Those titles are marked with a "+" in the position titles list and salary schedules.

Note: In the computerized business system, the Position field should not be used in the HR Assignment window. The position title is input into the job field. For nonemployees, choose "No Job Required" or "SUNY" for the job field.

The position standards in salary schedules 1 - 6 contains the Function and Scope, Typical Duties, Education, Experience and Special skills along with the Affirmative Action data which shows the job group and the category code for the job.

Position standards for Research Foundation position titles can be accessed by clicking on the position title in Salary Schedules 1 - 6 or in the alphabetical list of position titles. Use the following references to access these documents:

### Position Titles (listed alphabetically)

[Salary Schedule 1 – Research Technical Support and Service Classification Series II](#)

[Salary Schedule 2 – Research Technical Support and Service Classification Series](#)

[Salary Schedule 3 – Research/Clinical Investigator Classification Series](#)

[Salary Schedule 4 – Project/Program Administration Classification Series](#)

[Salary Schedule 5 – Administration, Technical and Office Management](#)

[Salary Schedule 6 – Clerical and Office Support, Technical, and Research Specialists](#)

**Note:** Designated student titles are listed in the [Student Titles Policy](#).

### Position Titles

This document contains an alphabetic list by title of all Research Foundation (RF) position titles. An exempt position must meet the duties test for administrative, executive, professional or computer exemptions. In addition, certain exempt positions must meet the federal and state minimum salary thresholds. If a position meets the duties test for exemption, but the employee is not paid at least the minimum salary threshold, the position must be classified as nonexempt and assigned the corresponding N/E. grade as indicated on the chart below. A position that does not meet the

duties test for exemption will be classified as nonexempt and is therefore subject to meeting the NYS minimum wage for the region.

This list is nearly the same as the Job list of values in the RF's computerized business system. These are the only titles approved for appointing employees to the Research Foundation payroll. The [Student Titles Policy](#) lists which position titles are designated as student titles.

The list provides the title, grade, an indicator of whether this position is exempt or nonexempt based on the [FLSA duties tests](#), whether it requires license or certification, the date the position standard was issued, and whether or not the position is required to meet the NYS Salary Threshold for Exemption, the Federal Salary Threshold for Exemption or the Nonexempt NYS minimum wage.

Select positions titles are for Central Office use only, these titles are marked with a "+".Each title is linked to its Position Standard.

Note: In the Oracle business application, the position title is input into the job field. For the job field, you may also choose "No Job Required" or "SUNY" for nonemployees.

Position Titles

Title*  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	Grade	Exempt / Nonexempt	License / Certificate	Required to meet NYS Salary Threshold for Exemption Y/N	Required to meet Federal Salary Threshold for Exemption Y/N	Required to meet Nonexempt NYS Minimum Wage Y/N
<a href="#">Academic Counselor</a>	E.79	E	No	No	Yes	N/A
<a href="#">Accountant I</a> *	E.1	E	No	No	Yes	N/A
<a href="#">Accountant II</a> *	E.2	E	No	No	Yes	N/A
<a href="#">Accountant III</a> *	E.3	E	No	No	Yes	N/A
<a href="#">Accountant IV</a> *	E.4	E	No	No	Yes	N/A
<a href="#">Administrative Assistant I</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Administrative Assistant II</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Administrative Staff Assistant I</a> *	E.1	E	No	Yes	Yes	N/A
<a href="#">Administrative Staff Assistant II</a> *	E.2	E	No	Yes	Yes	N/A
<a href="#">Administrative Staff Assistant III</a> *	E.3	E	No	Yes	Yes	N/A
<a href="#">Administrative Staff Assistant IV</a> *	E.4	E	No	Yes	Yes	N/A
<a href="#">Administrative Staff Associate</a> *	E.5	E	No	Yes	Yes	N/A
<a href="#">Affirmative Action Officer</a> + *	E.7	E	No	Yes	Yes	N/A
<a href="#">Agency Administrative Officer</a> *	E.99	E	No	Yes	Yes	N/A
<a href="#">Analyst</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Assistant Director</a> *	E.5	E	No	Yes	Yes	N/A
<a href="#">Assistant News Director</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Assistant Radio Engineer</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Assistant Station Manager</a> *	E.99	E	No	Yes	Yes	N/A
<a href="#">Assistant Teacher Child Care Center</a>	N.2	N	No	N/A	N/A	Yes
<a href="#">Assistant Vice President</a> *	E.7	E	No	Yes	Yes	N/A

<a href="#">Associate Attorney+</a>	E.5	E	No	No	No	N/A
<a href="#">Associate Director</a> *	E.6	E	No	Yes	Yes	N/A
<a href="#">Attorney+</a>	E.2	E	No	No	No	N/A
<a href="#">Auditor I+</a> *	E.1	E	No	No	Yes	N/A
<b>Title*</b>  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	<b>Grade</b>	<b>Exempt / Nonexempt</b>	<b>License / Certificate</b>	<b>Required to meet NYS Salary Threshold for Exemption Y/N</b>	<b>Required to meet Federal Salary Threshold for Exemption Y/N</b>	<b>Required to meet Nonexempt NYS Minimum Wage Y/N</b>
<a href="#">Auditor II+</a> *	E.2	E	No	No	Yes	N/A
<a href="#">Auditor III+</a> *	E.3	E	No	No	Yes	N/A
<a href="#">Auditor IV+</a> *	E.4	E	No	No	Yes	N/A
<a href="#">Business Analyst I</a> *	E.2	E	No	No	Yes	N/A
<a href="#">Business Analyst II</a> *	E.3	E	No	No	Yes	N/A
<a href="#">Business System Manager</a> *	E.5	E	No	No	Yes	N/A
<a href="#">Camp Counselor</a>	E.69	E	No	No	No	N/A
<a href="#">Camp Counselor - Student</a>	E.69	E	No	No	No	N/A
<a href="#">Clerical Specialist I</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Clerical Specialist II</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Clerk I</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Clerk II</a>	N.5	N	No	N/A	N/A	Yes
<a href="#">Clinical Investigator</a>	E.89	E	Yes	No	No	N/A
<a href="#">Clinical Nurse Specialist</a> *	E.79	E	Yes	No	Yes	N/A
<a href="#">Clinical Practice Plan Specialist</a>	N.12	N	No	N/A	N/A	Yes
<a href="#">Clinical Research Assistant</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Clinical Research Associate I</a> *	E.99	E	No	Yes	Yes	N/A
<a href="#">Clinical Research Associate II</a> *	E.99	E	No	Yes	Yes	N/A
<a href="#">Co-Principal Investigator</a> *	E.89	E	No	No	Yes	N/A
<a href="#">Comptroller+</a> *	E.7	E	No	No	Yes	N/A
<a href="#">Computer Operations Analyst</a> *	E.2	E	No	Yes	Yes	N/A
<a href="#">Console Operator I</a>	N.4	N	No	N/A	N/A	Yes
<a href="#">Console Operator II</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Console Operator III</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Console Operator IV</a>	N.8	N	No	N/A	N/A	Yes

Title*	Grade	Exempt / Nonexempt	License / Certificate	Required to meet NYS Salary Threshold for Exemption Y/N	Required to meet Federal Salary Threshold for Exemption Y/N	Required to meet Nonexempt NYS Minimum Wage Y/N
*Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage						
<a href="#">Contract and Grant Specialist I</a> *	E.5	E	No	Yes	Yes	N/A
<a href="#">Contract and Grant Specialist II</a> *	E.6	E	No	Yes	Yes	N/A
<a href="#">Counselor</a> *	E.79	E	Yes*	No	Yes	N/A
<a href="#">Creative Artist in Residence</a> *	E.89	E	No	No	Yes	N/A
<a href="#">Data Collector</a>	N.9	N	No	N/A	N/A	Yes
<a href="#">Data Manager / Statistician</a> *	E.79	E	No	No	Yes	N/A
<a href="#">Database Administrator I</a> *	E.2	E	No	No	Yes	N/A
<a href="#">Database Administrator II</a> *	E.3	E	No	No	Yes	N/A
<a href="#">Database Administrator III</a> *	E.4	E	No	No	Yes	N/A
<a href="#">Deputy Director</a> *	E.7	E	No	Yes	Yes	N/A
<a href="#">Dietician / Nutritionist I</a> *	E.79	E	Yes*	No	Yes	N/A
<a href="#">Dietician / Nutritionist II</a> *	E.79	E	Yes*	No	Yes	N/A
<a href="#">Director</a> *	E.7	E	No	Yes	Yes	N/A
<a href="#">Editor I</a>	N.8	E	No	N/A	N/A	Yes
<a href="#">Editor II</a> *	E.2	E	No	No	Yes	N/A
<a href="#">Editor III</a> *	E.3	E	No	No	Yes	N/A
<a href="#">Editor IV</a> *	E.4	E	No	No	Yes	N/A
<a href="#">Education Specialist</a> *	E.79	E	Yes*	No	Yes	N/A
<a href="#">Educator</a>	E.69	E	Yes*	No	No	N/A
<a href="#">Engineer</a>	E.79	E	No	No	Yes	N/A
<a href="#">Engineering Design Assistant</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Facilities Technician</a>	N.11	N	No	N/A	N/A	Yes
<a href="#">Fee Basis</a>	E.0	E	No	No	Yes (prorated)	N/A
<a href="#">Graphics Specialist</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Human Resources Assistant</a> *	E.1	E	No	Yes	Yes	N/A
<a href="#">Human Resources Associate</a> *	E.3	E	No	Yes	Yes	N/A
<a href="#">Human Resources Coordinator</a> *	E.5	E	No	Yes	Yes	N/A
Title*	Grade	Exempt / Nonexempt	License / Certificate	Required to meet NYS Salary Threshold for Exemption Y/N	Required to meet Federal Salary Threshold for Exemption Y/N	Required to meet Nonexempt NYS Minimum Wage Y/N
*Titles with an asterisk have a mirror N/E grade. Employees in the						

N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage						
<a href="#">Information Systems Assistant (Project)*</a>	E.79	E	No	Yes	Yes	N/A
<a href="#">Information Systems Assistant I*</a>	E.1	E	No	No	Yes	N/A
<a href="#">Information Systems Assistant II*</a>	E.2	E	No	No	Yes	N/A
<a href="#">Information Systems Audit Manager*</a>	E.5	E	No	No	Yes	N/A
<a href="#">Information Systems Technician</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Lead Auditor+ *</a>	E.5	E	No	No	Yes	N/A
<a href="#">Lead Teacher (Preschool/Infant/Toddler) - Child Care Center</a>	N.5	N	No	N/A	N/A	Yes
<a href="#">Licensing Associate*</a>	E.5	E	No	Yes	Yes	N/A
<a href="#">Medical Coder</a>	N.12	N	No	N/A	N/A	Yes
<a href="#">Medical Laboratory Technician I</a>	N.4	N	No	N/A	N/A	Yes
<a href="#">Medical Laboratory Technician II</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Medical Laboratory Technologist</a>	N.12	N	Yes*	N/A	N/A	Yes
<a href="#">Medical Laboratory Worker</a>	N.2	N	No	N/A	N/A	Yes
<a href="#">Medical Office Assistant</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Medical Practice Plan Administrator*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Medical Therapist*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">News Director*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Nurse Practitioner*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">Nursing Administrator*</a>	E.99	E	Yes	No	Yes	N/A
<a href="#">Office Aide</a>	N.1	N	No	N/A	N/A	Yes
<a href="#">Patient Care Aide</a>	N.2	N	No	N/A	N/A	Yes
<a href="#">Patient Care Specialist</a>	N.6	N	Yes*	N/A	N/A	Yes
<a href="#">Patient Care Technician</a>	N.4	N	Yes*	N/A	N/A	Yes
<a href="#">Physician's Assistant*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">Postdoctoral Associate*</a>	E.89	E	No	No	Yes	N/A
<b>Title*</b>  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	<b>Grade</b>	<b>Exempt / Nonexempt</b>	<b>License / Certificate</b>	<b>Required to meet NYS Salary Threshold for Exemption Y/N</b>	<b>Required to meet Federal Salary Threshold for Exemption Y/N</b>	<b>Required to meet Nonexempt NYS Minimum Wage Y/N</b>
<a href="#">Principal Counselor*</a>	E.79	E	Yes*	No	Yes	N/A

<a href="#">Principal Education Specialist*</a>	E.79	E	Yes*	No	Yes	N/A
<a href="#">Principal Investigator*</a>	E.89	E	No	No	Yes	N/A
<a href="#">Principal Medical Laboratory Technologist*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">Principal Medical Practice Plan Administrator*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Principal Medical Therapist*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">Principal Nursing Administrator*</a>	E.99	E	Yes	No	Yes	N/A
<a href="#">Principal Research Scientist*</a>	E.89	E	No	No	Yes	N/A
<a href="#">Principal Research Support Specialist*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Production Director*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Program Director (Radio)*</a>	E.79	E	No	Yes	Yes	N/A
<a href="#">Programmer</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Programmer/Analyst (Project)*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Programmer/Analyst I*</a>	E.1	E	No	No	Yes	N/A
<a href="#">Programmer/Analyst II*</a>	E.2	E	No	No	Yes	N/A
<a href="#">Programmer/Analyst III*</a>	E.3	E	No	No	Yes	N/A
<a href="#">Programmer/Analyst Specialist*</a>	E.4	E	No	No	Yes	N/A
<a href="#">Programming Project Leader*</a>	E.4	E	No	No	Yes	N/A
<a href="#">Programming Project Manager*</a>	E.5	E	No	No	Yes	N/A
<a href="#">Programming Specialist</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Project Administrative Officer*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Project Aide</a>	N.9	N	No	N/A	N/A	Yes
<a href="#">Project Instructional Assistant</a>	E.69	E	No	No	No	N/A
<a href="#">Project Staff Assistant*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Project Staff Associate*</a>	E.99	E	No	Yes	Yes	N/A
<b>Title*</b>  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	<b>Grade</b>	<b>Exempt / Nonexempt</b>	<b>License / Certificate</b>	<b>Required to meet NYS Salary Threshold for Exemption Y/N</b>	<b>Required to meet Federal Salary Threshold for Exemption Y/N</b>	<b>Required to meet Nonexempt NYS Minimum Wage Y/N</b>
<a href="#">Project Support Specialist</a>	N.11	N	Yes*	N/A	N/A	Yes
<a href="#">Publications Assistant I</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Publications Assistant II</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Purchase Assistant*</a>	E.1	E	No	Yes	Yes	N/A

<a href="#">Purchase Associate*</a>	E.3	E	No	Yes	Yes	N/A
<a href="#">Purchase Coordinator*</a>	E.5	E	No	Yes	Yes	N/A
<a href="#">Radio Announcer</a>	N.2	N	No	N/A	N/A	Yes
<a href="#">Radio Engineer*</a>	E.79	E	No	Yes	Yes	Yes
<a href="#">Radiological Specialist</a>	N.7	N	Yes*	N/A	N/A	Yes
<a href="#">Recruiter (Migrant Outreach)</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Registered Nurse</a>	N.12	N	Yes	N/A	N/A	Yes
<a href="#">Research Aide</a>	N.9	N	No	N/A	N/A	Yes
<a href="#">Research Analyst</a>	N.10	N	No	N/A	N/A	Yes
<a href="#">Research Laboratory Worker</a>	N.2	N	No	N/A	N/A	Yes
<a href="#">Research Project Assistant</a>	E.69	E	No	No	No	N/A
<a href="#">Research Scholar*</a>	E.89	E	No	No	Yes	N/A
<a href="#">Research Scientist*</a>	E.89	E	No	No	Yes	N/A
<a href="#">Research Support Specialist</a>	N.11	N	No	N/A	N/A	Yes
<a href="#">Research Technician I</a>	N.4	N	No	N/A	N/A	Yes
<a href="#">Research Technician II</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Research Technician III</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Scientific Programmer*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Secretary I</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Secretary II</a>	N.5	N	No	N/A	N/A	Yes
<b>Title*</b>  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	<b>Grade</b>	<b>Exempt / Nonexempt</b>	<b>License / Certificate</b>	<b>Required to meet NYS Salary Threshold for Exemption Y/N</b>	<b>Required to meet Federal Salary Threshold for Exemption Y/N</b>	<b>Required to meet Nonexempt NYS Minimum Wage Y/N</b>
<a href="#">Senior Accountant*</a>	E.5	E	Yes	No	Yes	N/A
<a href="#">Senior Administrative Assistant</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Senior Administrative Staff Associate*</a>	E.6	E	No	Yes	Yes	N/A
<a href="#">Senior Associate Attorney+</a>	E.6	E	No	No	No	N/A
<a href="#">Senior Associate Provost*</a>	E.8	E	No	Yes	Yes	N/A
<a href="#">Senior Attorney+</a>	E.4	E	No	No	No	N/A
<a href="#">Senior Business Analyst*</a>	E.4	E	No	No	Yes	N/A
<a href="#">Senior Clerical Specialist</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Senior Clinical Investigator</a>	E.89	E	Yes	No	No	N/A
<a href="#">Senior Counselor*</a>	E.79	E	Yes*	No	Yes	N/A

<a href="#">Senior Education Specialist*</a>	E.79	E	Yes*	No	Yes	N/A
<a href="#">Senior Medical Laboratory Technologist*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">Senior Medical Office Assistant</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Senior Medical Practice Plan Administrator*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Senior Medical Therapist*</a>	E.79	E	Yes	No	Yes	N/A
<a href="#">Senior Nursing Administrator*</a>	E.99	E	Yes	No	Yes	N/A
<a href="#">Senior Patient Care Specialist</a>	N.7	N	Yes*	N/A	N/A	Yes
<a href="#">Senior Postdoctoral Associate*</a>	E.89	E	No	No	Yes	N/A
<a href="#">Senior Programmer/Analyst (Project)*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Senior Programming Project Manager*</a>	E.6	E	No	No	Yes	N/A
<a href="#">Senior Radiological Specialist</a>	N.12	N	Yes*	N/A	N/A	Yes
<a href="#">Senior Recruiter (Migrant Outreach)</a>	N.7	N	No	N/A	N/A	Yes
<a href="#">Senior Research Aide</a>	N.10	N	No	N/A	N/A	Yes
<a href="#">Senior Research Analyst</a>	N.11	N	No	N/A	N/A	Yes
<a href="#">Senior Research Scientist*</a>	E.89	E	No	No	Yes	N/A
<b>Title*</b>  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	<b>Grade</b>	<b>Exempt / Nonexempt</b>	<b>License / Certificate</b>	<b>Required to meet NYS Salary Threshold for Exemption Y/N</b>	<b>Required to meet Federal Salary Threshold for Exemption Y/N</b>	<b>Required to meet Nonexempt NYS Minimum Wage Y/N</b>
<a href="#">Senior Research Support Specialist*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Senior Scientific Programmer*</a>	E.79	E	No	No	Yes	N/A
<a href="#">Senior Social Worker*</a>	E.79	E	Yes*	No	Yes	N/A
<a href="#">Senior Trainer*</a>	E.79	E	No	Yes	Yes	N/A
<a href="#">Senior Vice President+</a>	E.9	E	No	Yes	Yes	N/A
<a href="#">Services Specialist</a>	N.8	N	No	N/A	N/A	Yes
<a href="#">Services Worker I</a>	N.1	N	No	N/A	N/A	Yes
<a href="#">Services Worker II</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Services Worker II (Driver)</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Services Worker III</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Services Worker III (Driver)</a>	N.6	N	No	N/A	N/A	Yes
<a href="#">Social Worker*</a>	E.79	E	Yes*	No	Yes	N/A



<a href="#">Sponsored Programs Assistant I*</a>	E.1	E	No	Yes	Yes	N/A
<a href="#">Sponsored Programs Assistant II*</a>	E.2	E	No	Yes	Yes	N/A
<a href="#">Sponsored Programs Associate I*</a>	E.3	E	No	Yes	Yes	N/A
<a href="#">Sponsored Programs Associate II*</a>	E.4	E	No	Yes	Yes	N/A
<a href="#">Sponsored Programs Coordinator*</a>	E.5	E	No	Yes	Yes	N/A
<a href="#">Station Manager*</a>	E.99	E	No	Yes	Yes	N/A
<a href="#">Support Services Specialist</a>	N.5	N	No	N/A	N/A	Yes
<a href="#">Teacher</a>	E.69	E	Yes	No	No	N/A
<a href="#">Teacher's Aide</a>	N.1	N	No	N/A	N/A	Yes
<a href="#">Teacher's Assistant</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Trainer</a>	N.11	N	No	N/A	N/A	Yes
<a href="#">Teacher's Aide - Child Care Center</a>	N.1	N	No	N/A	N/A	Yes
<a href="#">Teacher (Preschool/Infant/Toddler)- Child Care Center</a>	N.3	N	No	N/A	N/A	Yes
<b>Title*</b>  *Titles with an asterisk have a mirror N/E grade. Employees in the N/E grade are classified as nonexempt & will need to meet the NYS Minimum Wage	<b>Grade</b>	<b>Exempt / Nonexempt</b>	<b>License / Certificate</b>	<b>Required to meet NYS Salary Threshold for Exemption Y/N</b>	<b>Required to meet Federal Salary Threshold for Exemption Y/N</b>	<b>Required to meet Nonexempt NYS Minimum Wage Y/N</b>
<a href="#">Teacher (School age) - Child Care Center</a>	N.3	N	No	N/A	N/A	Yes
<a href="#">Training Program Coordinator*</a>	E.79	E	No	Yes	Yes	N/A
<a href="#">Tutor</a>	N.10	N	No	N/A	N/A	Yes
Unassigned Exempt	E.0	E	No	Yes	Yes	N/A
Unassigned (Nonexempt)	N.0	N	No	N/A	N/A	Yes
<a href="#">Vice President+</a>	E.8	E	No	Yes	Yes	N/A

Central Office Position Only.

\* See position standard for details and/or more information.

Change History

Date	Summary of Change
June 18, 2018	Position Standard Date column removed.
May 24, 2017	New Document, combined Position Titles and Position Standards Procedures into one guideline. Position Titles updated with the links to the 2016-2017 Salary Schedule 5 and Salary Schedule 6 documents in which wording was updated.

**Feedback**

Was this document clear and easy to follow? Please send your feedback to [webfeedback@rfsuny.org](mailto:webfeedback@rfsuny.org).

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