

Tuition Waiver Program

SUNY Tuition Waiver Program

All eligible Research Foundation (RF) employees must be directed as necessary to the SUNY office at each campus that administers the [tuition waiver](#) program.

Each operating location will assist the SUNY office that administers this program in verifying the full-time employment status of Research Foundation employees applying for tuition assistance through the program.

Responsibilities

Operating Locations

The **Research Foundation operations manager** or **designee** is responsible for

- directing eligible RF employees to the SUNY office at each campus that administers the tuition waiver program.
- assisting the SUNY office that administers the tuition waiver program in verifying the full-time employment status of Research Foundation employees applying for assistance through the program.

Central Office

The **Vice President of Human Resources** or **designee** has *no* responsibility or authority for the tuition waiver program due to the fact that SUNY is responsible for allocating tuition waiver funds directly to each campus. However, the **Vice President of Human Resources** or **designee** must advise operating locations of changes in the SUNY tuition waiver requirements that affect Research Foundation employees.

Change History

- **July 7, 2011** - Updated "Director of the Office of Employee Services" to "Vice President of Human Resources"
- **December 4, 2000** - Convert pe-a-66 from Personnel Operations Manual.

Feedback

Was this document clear and easy to follow? Please send your feedback to webfeedback@rfsuny.org.