

Corporate GL Withholding Awards

Function: Financial Reporting
Procedure: Compensation at Termination of Employment
Contact: rffinance@rfsuny.org

Guideline Recommendations

The Research Foundation Central Office has set up a General Ledger (GL) Withholding Award for each operating location to charge payments for accrued vacation at termination, to fund sick leave over 30 days, and to charge paid time off (PTO) parental. This document provides information on corporate withholding awards and processing charged accrued vacation, PTO parental, and funding of sick leave over 30 days.

Accrued Vacation, Funding Sick Leave, and Parental Leave

Campus locations should charge payments for accrued vacation at termination, funding sick leave over 30 days, and charging parental leave to the campus GL Withholding award using the appropriate expenditure type from the table below:

Type of Payment	Expenditure Type
Accrued Vacation	SWM Vacation
Funding Sick Leave Over 30 Days	SWM Sick Leave
PTO Parental	SWM Parental Regular SWM Parental Postdoc

The Finance Department at Central Office will ensure the charges post to the appropriate fringe pool; therefore, it is not necessary to remove the charge from the GL Withholding award in the Grants Module.

GL Withholding Award Numbers

The following table lists the applicable GL withholding award and project numbers, by operating location.

Award Location Code	Award Location Name	Award Number	Sick Leave Project Number	Accrued Vacation Number	Parental Project Number	Task Number
10	University at Albany	000037	1008846	1008845	1190610	1
11	SUNY Center for Economic Development	000647	1131304	1079804	1190639	1

Award Location Code	Award Location Name	Award Number	Sick Leave Project Number	Accrued Vacation Number	Parental Project Number	Task Number
20	Binghamton University	000038	1006700	1130052	1190611	1
30	SUNY Buffalo	000039	1061898	1054799	1190612	1
50	Stony Brook University	000041	1012674	1012690	1190613	1
100	SUNY Downstate Medical Center	000042	1010103	1130053	1190614	1
110	Upstate Medical University	000043	1005512	1130579	1190615	1
150	SUNY Brockport	000044	1000715	1000716	1190616	1
160	Buffalo State University	000045	1000521	1000522	1190617	1
170	SUNY Cortland	000046	1005699	1130054	1190618	1
180	SUNY Fredonia	000047	1000808	1000807	1190619	1
190	SUNY Geneseo	000048	1131321	1000864	1190620	1
200	Old Westbury	000049	1012754	1012753	1190621	1
210	SUNY New Paltz	000050	1010169	1010170	1190622	1
220	SUNY Oneonta	000051	1005813	1130055	1190623	1
230	SUNY Oswego	000052	1005934	1130056	1190624	1
240	SUNY Plattsburgh	000053	1009003	1130057	1190625	1
250	SUNY Potsdam	000054	1009080	1009081	1190626	1
260	Purchase College	000055	1012844	1130058	1190627	1
270	SUNYIT	000056	1005980	1130059	1190628	1
280	Empire State University	000057	1007422	1007423	1190629	1
350	Alfred State College	000064	1131323	1004109	1190633	1
360	SUNY Canton	000065	1009112	1009111	1190634	1
370	SUNY Cobleskill	000066	1009141	1130060	1190635	1
380	SUNY Delhi	000067	1131324	1006760	1190636	1
390	Farmingdale State College	000068	1013060	1013061	1190637	1
400	SUNY Morrisville	000069	1006795	1130061	1190638	1

Award Location Code	Award Location Name	Award Number	Sick Leave Project Number	Accrued Vacation Number	Parental Project Number	Task Number
550	SUNY ESF	000061	1004647	1130062	1190630	1
570	Maritime College	000062	1131322	1032981	1190631	1
580	College of Optometry	000063	1012906	1130063	1190632	1
650	RF Central Office	000070	1000186	1000187	1190608	1
655	Sys. Admin. - VCRED	000071	1007296	1007295	1190609	1
660	SUNY Strategic Support	59689	1131339	1099687	1190641	1

Related Information

[Compensation at Termination of Employment](#)

[NYS Disability Benefits](#)

Change History

Date	Summary of Change
July 16, 2024	Update to include new projects created for PTO Parental and campus name changes for award location codes 011, 30, 160, 220, 280, 400, 655, and 660.
May 5, 2016	Update to include new projects created for breakout of vacation and sick leave
January 7, 2009	Changes to the language on nonresident alien payments for clarification.
January 6, 2005	Removed information related to funding of severance pay, which is no longer funded against the GL withholding award.
February 18, 2004	Updated to add a note in GL Withholding Awards section indicating that additional projects/tasks may be added at the campus' discretion.
September 24, 2003	Updated to change Morrisville's name from College of Agriculture and Technology at Morrisville to Morrisville State College.
July 15, 2003	New document.

Feedback

Was this document clear and easy to follow? Please send your feedback to webfeedback@rfsuny.org.