

June 20, 2005

Department of Veterans Affairs  
VA New York Harbor Healthcare System  
Research and Development Service 151  
Brooklyn Campus  
800 Poly Place  
Brooklyn, NY 11209

Sponsor Reference: N/A

To Whom It May Concern:

This is a second notice that your organization currently owes the Research Foundation (RF) payment for past due invoices, and payment is due immediately upon receipt of this letter.

If you have already sent payment, please disregard this notice. If you have not yet sent your payment, please take one of the following actions:

1. Send your payment immediately to the RF at the address indicated on the invoice. For prompt identification and posting, please indicate the AR invoice number on your check and return a copy of the attached invoice.
2. If there is a problem regarding the invoice(s) or something has come up that affects your ability to submit timely payments, please contact me so we can discuss the situation.

You may have merely overlooked this matter, and attached is another copy for your review.

<u>AR Invoice No.</u>	<u>Invoice No.</u>	<u>Date</u>	<u>Amount</u>
449830	9	22-FEB-05	\$10,435.38

Thank you in advance for your anticipated cooperation in this matter.

If you have any questions, please contact me via telephone (518) 434-7160 or email at [dianne.bent@rfsuny.org](mailto:dianne.bent@rfsuny.org).

Sincerely,

Dianne Bent  
Sr. Fiscal Specialist

Attachment(s)

cc: F. Dely  
N. Bogale