The Research Foundation
The State University of New York

Organizational Change Notification Form

Campus_____

Effective Date of Change_____

Description of Change(s)_____

_____

_____

Required Data For Each Change	Data
Is this a "New" value, "Change" to an existing value or "Disabling" of existing value	
Dept / Org Value to add, change or disable	
What Dept / Org does this Dept/Org report to?	
What Dept / Orgs report to this Dept/Org ? If more than one, please list at end of this form.	
Oracle General Ledger Value If this is left blank, a value will be assigned by Treasurers Office	
Current SUNY Chart Number Leave blank if not applicable	
Campus Use Field # 1 (Optional) Leave blank if not applicable	
Campus Use Field # 2 (Optional) Leave blank if not applicable	
Project task owning org? (Y/N)	
HR org? (Y/N)	
Project Expenditure/Event org? (Y/N)	

Additional Dept / Orgs that report to the Dept/Org to be added or changed