1. To access the **RF Report Center**, click on **Tools and Applications > RF Report Center** as shown below.

2. Based on your campus credentials, there are three ways to access the Report Center.

   **A. SSO Federated** – Campuses that are using SSO Federated will click on the drop-down list and choose their campus location. The next window will be your campus sign on screen. Sign on using your campus user credentials.
B. **In-Common** – Campuses that are using In-Common will access the Report Center by clicking on your campus logo. The next window will be your campus sign on screen. Sign on using your campus user credentials.

![In-Common Sign In](image)

C. **Portal Access** – All other campuses that are not using In-Common or SSO Federated, will click on All Other Locations. The next window will be the sign on screen. Sign on using your portal user credentials.

![Portal Access Sign In](image)