

JANUARY 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	29 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	30 Payroll charges posted to grants	31 12/31/21 RF Payroll	1 New Year's Day
2 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	3	4 Off Week Runs Overnight	5 Off-Week checks mailed LD Process run	6	7 Preliminary payroll run over the weekend	8
9 Preliminary reports available	10	11 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	12 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	13 Payroll charges posted to grants	14 RF Payroll 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	15
16	17 M L King Day	18 Off Week Runs Overnight	19 Off-Week checks mailed LD Process run	20	21 RF & SUNY preliminary payroll run over the weekend	22
23 Preliminary reports available	24	25 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	26 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	27 -Payroll charges posted to grants SUNY charges posted to Grants	28 RF Payroll	29
30 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	31	1	2	3	4	5

FEBRUARY 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1 Off Week Runs Overnight	2 Off-Week checks mailed LD Process run	3	4 Preliminary payroll run over the weekend	5
6	7 Preliminary payroll reports available	8 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	9 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	10 Payroll charges posted to grants	11 RF Payroll	12
13	14 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	15 Off Week Runs Overnight	16 Off-Week checks mailed LD Process run	17	18 RF & SUNY preliminary payroll run over the weekend	19
20	21 Presidents' Day Central Office Closed Preliminary payroll reports available	22 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	23 --Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	24 Payroll charges posted to grants SUNY charges posted to Grants	25 RF Payroll	26
27	28 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	1	2	3	4	5

MARCH 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	1	2	3	4	5
		Off Week Runs Overnight	Off-Week checks mailed LD Process run		Preliminary payroll run over the weekend	
6	7	8	9	10	11	12
	Preliminary payroll reports available	-6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	-Payroll checks mailed -Final payroll reports available -6pm deadline for LD	Payroll charges posted to grants	RF Payroll	
13	14	15	16	17	18	19
	12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	Off Week Runs Overnight	Off-Week checks mailed LD Process run		RF & SUNY preliminary payroll run over the weekend	
20	21	22	23	24	25	26
	Preliminary payroll reports available	-6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	-Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	Payroll charges posted to grants SUNY charges posted to Grants	RF Payroll	
27	28	29	30	31	1	2
	12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	Off Week Runs Overnight	Off-Week checks mailed	LD Process run after midnight	Preliminary payroll run over the weekend	

APRIL 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
					Preliminary payroll run over the weekend	
3	4	5	6	7	8	9
	Preliminary payroll reports available	-6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	-Payroll checks mailed -Final payroll reports available -6pm deadline for LD	Payroll charges posted to grants	RF Payroll	
10	11	12	13	14	15	16
	12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	Off Week Runs Overnight	Off-Week checks mailed LD Process run		RF & SUNY preliminary payroll run over the weekend	
17	18	19	20	21	22	23
Easter Sunday	Preliminary payroll reports available	-6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	-Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	Payroll charges posted to grants SUNY charges posted to Grants	RF Payroll	
24	25	26	27	28	29	30
	12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	Off Week Runs Overnight	Off-Week checks mailed LD Process run		Preliminary payroll run over the weekend	

MAY 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Preliminary payroll reports available	3 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	4 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	5 Payroll charges posted to grants	6 RF Payroll	7
8 <i>Mother's Day</i>	9 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	10 Off Week Runs Overnight	11 Off-Week checks mailed LD Process run	12	13 RF & SUNY preliminary payroll run over the weekend	14
15	16 Preliminary payroll reports available	17 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	18 --Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	19 Payroll charges posted to grants SUNY charges posted to Grants	20 RF Payroll	21
22	23 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	24 Off Week Runs Overnight	25 Off-Week checks mailed LD Process run	26	27 Preliminary payroll run over the weekend	28
29	30 <i>Memorial Day</i> Preliminary payroll reports available	31 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	1	2	3	4

JUNE 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	2 Payroll charges posted to grants	3 RF Payroll	4
5	6 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	7 Off Week Runs Overnight	8 Off-Week checks mailed LD Process run	9	10 RF & SUNY preliminary payroll run over the weekend	11
12	13 Preliminary payroll reports available	14 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	15 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	16 Payroll charges posted to grants SUNY charges posted to Grants	17 RF Payroll	18
19 Father's Day	20 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	21 Off Week Runs Overnight	22 Off-Week checks mailed LD Process run	23	24 Preliminary payroll run over the weekend	25
26	27 Preliminary payroll reports available	28 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	29 -Payroll checks mailed -Final payroll reports available	30 6pm deadline for LD Run LD after midnight	1 Payroll charges posted to grants	2

JULY 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1 RF Payroll 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	2
3	4 Independence Day	5 Off Week Runs Overnight	6 Off-Week checks mailed LD Process run	7	8 Preliminary payroll run over the weekend	9
10	11 Preliminary payroll reports available	12 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	13 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	14 Payroll charges posted to grants	15 RF Payroll	16
17	18 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	19 Off Week Runs Overnight	20 Off-Week checks mailed LD Process run	21	22 RF & SUNY preliminary payroll run over the weekend	23
24	25 Preliminary payroll reports available	26 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	27 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	28 Payroll charges posted to grants SUNY charges posted to Grants	29 RF Payroll	30
31	1	2	3	4	5	6

AUGUST 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	2 Off Week Runs Overnight	3 Off-Week checks mailed LD Process run	4	5 Preliminary payroll run over the weekend	6
7	8 Preliminary payroll reports available	9 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	10 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	11 Payroll charges posted to grants	12 RF Payroll	13
14	15 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	16 Off Week Runs Overnight	17 Off-Week checks mailed LD Process run	18	19 RF & SUNY preliminary payroll run over the weekend	20
21	22 Preliminary payroll reports available	23 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	24 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	25 Payroll charges posted to grants SUNY charges posted to Grants	26 RF Payroll	27
28	29 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	30 Off Week Runs Overnight	31 Off-Week checks mailed LD Process run after midnight	1	2	3

SEPTEMBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
		Off Week Runs Overnight	Off-Week checks mailed LD Process run		Preliminary payroll run over the weekend	
4	5 Labor Day	6	7	8	9	10
	Preliminary payroll reports available	-6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	-Payroll checks mailed -Final payroll reports available -6pm deadline for LD	Payroll charges posted to grants	RF Payroll	
11	12	13	14	15	16	17
	12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	Off Week Runs Overnight	Off-Week checks mailed LD Process run		RF & SUNY preliminary payroll run over the weekend	
18	19	20	21	22	23	24
	Preliminary payroll reports available	-6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	-Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	Payroll charges posted to grants SUNY charges posted to Grants	RF Payroll	
25	26	27	28	29	30	1
	12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	Off Week Runs Overnight	Off-Week checks mailed LD Process run		Preliminary payroll run over the weekend	

OCTOBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	27 Off Week Runs Overnight	28 Off-Week checks mailed LD Process run	29	30 Preliminary payroll run over the weekend	1
2	3 Preliminary payroll reports available	4 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	5 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	6 Payroll charges posted to grants	7 RF Payroll 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	8
9	10 Columbus Day	11 Off Week Runs Overnight	12 Off-Week checks mailed LD Process run	13	14 RF & SUNY preliminary payroll run over the weekend	15
16	17 Preliminary payroll reports available	18 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	19 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	20 Payroll charges posted to grants SUNY charges posted to Grants	21 RF Payroll	22
23	24 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	25 Off Week Runs Overnight	26 Off-Week checks mailed LD Process run	27	28 Preliminary payroll run over the weekend	29
30	31 Halloween Preliminary payroll reports available	1	2	3	4	5

NOVEMBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31 Preliminary payroll reports available	1 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	2 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	3 Payroll charges posted to grants	4 RF Payroll	5
6	7 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	8 Off Week Runs Overnight	9 Off-Week checks mailed LD Process run	10	11 RF & SUNY preliminary payroll run over the weekend Veterans Day Central Office closed	12
13	14 Preliminary payroll reports available	15 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	16 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	17 Payroll charges posted to grants SUNY charges posted to Grants	18 RF Payroll 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	19
20	21 Off Week Runs Overnight	22 Off-Week checks mailed	23 LD Process run	24 Thanksgiving Day	25 Preliminary payroll run over the weekend	26
27	28 Preliminary payroll reports available	29 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	30 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD -LD runs after midnight	1 Payroll charges posted to grants	2	3

DECEMBER 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	1 Payroll charges posted to grants	2 RF Payroll	3
4	5 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	6 Off Week Runs Overnight	7 Off-Week checks mailed LD Process run	8	9 Preliminary payroll run over the weekend	10
11	12 Preliminary payroll reports available	13 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	14 -Payroll checks mailed -Final payroll reports available -6pm deadline for LD	15 Payroll charges posted to grants	16 RF Payroll	17
18	19 12:00pm deadline for Quick Pay Run (Oracle Accrual Process run at noon)	20 Off Week Runs Overnight	21 Off-Week checks mailed LD Process run	22	23 RF & SUNY preliminary payroll run over the weekend	24
25 Christmas	26 Preliminary payroll reports available	27 -6pm deadline for all payroll input -Payroll runs overnight (Oracle Process Run Overnight)	28 -Payroll checks mailed -Final Payroll reports available -6pm deadline for LD -SUNY Payroll and LD runs	29 Payroll charges posted to grants SUNY charges posted to Grants	30 RF Payroll	31