The Rapid Ramp Up
Accelerated Learning for New RF/SUNY Sponsored Programs Staff

SRAI Level Up Learning

Powered by Society of Research Administrators International, the RF will offer access to a variety of self-paced SRAI courses to help staff learn and grow. Courses range from 2 to 5 hours in duration on topics most relevant to the modern research administration professional. Each module includes a randomized, comprehensive 50 question exam that challenges staff to demonstrate their aptitude while reinforcing the lessons and insights contained in the course. *Take the courses on your own now or with a group in one of the following virtual classroom events. Sign up here.

- March 2 & 3 – 10am-12:30pm // **Principles in Proposal Development**
  - Co-Facilitated by Kim Pietkiewicz, SUNY Poly & Sheri Clark, SBU
- March 9 & 10 - 10am-12:30pm // **Principles in Pre-Award Research Administration**
  - Co-Facilitated by Jenn Rudes, UMC & Jessica Berg, BSC
- March 23 & 24 - 10am-12:30pm // **Relationships, Roles, and Responsibilities in Research Administration**
  - Co-Facilitated by Sharon Sealy, DMC & Jessica Berg, BSC
- April 13 & 14 - 10am-12:30pm // **Research Compliance Frameworks**
  - Co-Facilitated by Nancy Nearman, Old Westbury & Scott Shurtleff, CO
- April 27 & 28 - 10am-12:30pm // **Principles of Award Negotiation and Set-up**
  - Co-Facilitated by Jessica Berg, BSC & Tracy Parker, CO
- May 11 & 12 - 10am-12:30pm // **Principles of Post-Award Financial Research Administration**
  - Co-Facilitated by Sheila Routh, SBU & Anna Hartz, CO
- May 25 & 26 - 10am-12:30pm // **Introduction to Clinical Studies and Trials**
  - Co-Facilitated by Erinn McDowell, UMC & Yihenew Abetu, DMC

Essential Programs for All New Staff

- March 11 – **Conflicts of Interest Training**
- April 4 – **New Staff Orientation: An Overview of the Business of the RF**
- April 7 – **Leading People Responsibly**
- April 8 – **Corporate Governance & Intro to Ethics**

Contracts Series: Review and Interpretation of Contractual Terms and Conditions

Facilitated by RF Office of General Counsel

In this series new sponsored program staff will learn how to review and interpret contractual terms by breaking down contracts term by term. Participants can expect to learn the basics of research agreements, clinical trial agreements, data use agreements, purchase order terms and conditions, as well as spotting and resolving risk related terms and conditions such as indemnifications, publication restrictions, subject injury, warranty clauses, intellectual property, confidentiality/non-disclosure provisions and more. Sign up here.

- 10:00am-11:30am: Friday May 6, May 13, May 20, June 10, & June 17
What You Need to Know Agency by Agency

In this 9-part series, you will learn to navigate & identify critical parts of a contract and how to find the information you need to be successful. Sessions will be held from 11am-12pm on select Wednesdays and Thursdays in July and August. **Sign up here.**

- July 13, **DOD**, Scott Shurtleff & Michael Nichols, CO
- July 14, **NIH**, Jenn Rudes, UMC
- July 20, **NASA**, Scott Shurtleff & Michael Nichols, CO
- July 21, **HRSA**, Scott Shurtleff
- August 3, **NYS, DEC, DOH, NYSED**, Mark Abbey, CO
- August 4, **Department of Homeland Security**, Jerry Gauriloff & George Mossad, UA
- August 10, **DOJ**, Joy Houle, SPO
- August 11, **Department of Commerce**, Lisa Gilroy, Linda Hoke, Jennifer Flanagan, BU
- August 17, **NSF**, Lisa Gilroy, Linda Hoke, Jennifer Flanagan, BU

**Watch List – Self Paced Learning**

- Sponsored Programs Lifecycle (Video 2017)
- Research Administration Demonstration Series
- OMB **Uniform Guidance** Updates & Cost Accounting Standards
  - Uniform Guidance Update Videos 2015, 2019
  - **F&A & Fringe Benefit Information**
  - RF Service Center Policy
  - Property Management Handbook
  - Facilities and Administrative Costs Primer
- Records Management (Video 2017)
- Audit (Videos 2014, 2018, 2019)
- Cost Share Fundamentals (Video 2014)
- Sub-recipient Monitoring (Policy, Procedure, FDP members & FDP Subaward information)
- Close Outs (Video 2017)
- Technology Transfer & Commercialization (Website, Video 2016)
- **YouTube Tuesday videos** from NCURA
- RF Compliance Trainings YouTube Playlist
- RF Report Center Training video – And sign up for one on one help, as needed
- 70+ archived Learning Tuesday **video programs** – watch a program of your choosing
- Seasonal Learning Series: Spring Series

**Facilitator Tips for RF Subject Matter Experts** – 1 hour

These trainings will help prepare presenters to lead meaningful sessions for new staff.

- 10am-11am: February 28, March 28, April 25, May 23, June 27

**Best Practice: Open chair a meeting at your campus, another campus or central office**