

Training Guide

Oracle Upgrade Changes

12.1.3 to 12.2.9

General Changes

What's Changed	How it Affects You
Users have the option to change their home page view to icons	For users who prefer an icon view, instructions will be provided in a separate document.

Oracle Modules

Module	What's Changed	How it Affects You
Accounts Payable	N/A	N/A
Accounts Receivable	N/A	N/A
Cash Management	N/A	N/A
Cash Receipts	N/A	N/A
E-Time Reporting	Change to granting worklist access	Granting worklist access has been moved and renamed. It is now under the Gear and named Manage Proxies.
	Change to switching between user worklists	When granted worklist access users can switch between worklists by selecting the 'Switch User' icon located at the top of the home page.
General Ledger	N/A	N/A
Grants	N/A	N/A
Human Resources	N/A	N/A
Expense	N/A	N/A
Insurance	N/A	N/A
Labor Distribution	N/A	N/A
Mobile Applications	New functionality	Instructions will be provided in a separate document.
Oracle Advanced Benefits	N/A	N/A
Payroll	N/A	N/A
Purchasing	N/A	N/A

Module	What's Changed	How it Affects You
Employee Self Service	A new menu item called "My ACA 1095C Statement".	Employees can opt-in to view their 1095C on-line in self-service rather than receive a printed copy in the mail.
Supervisor Self Service	Timecard Dashboard	Types of reports for 'Timecard Status Details' are now expanded from PDF to include EXCEL, RDF and HTML.
User Administration	N/A	N/A