Video Title: Harassment

Draft – Version 2

Policy Related to: Policy on Sexual Harassment

Compliance and Ethics Week Theme: Prevent (Sexual Harassment)

Short Summary of Film: This film will chronicle an employee's experiences with the fads of the office over the past couple years and then their experiences with the new one "Sexual Harassment." Short interviews with the employee will take place followed by examples portrayed through short clips.

Dialogue	Visual/Accompanying Clips
David: "I've been an employee here for about 12	One on one interview with just David on camera
years now, so I am no stranger to seeing the	sitting in a chair. Acting as if there is another
trends of the time come and go in the office. Up	person behind the camera. Looking to the side of
until now they have at least been fun. Well, fun	the camera. Sitting in a chair.
might not be the right wordharmless. That's the	
word was looking for. "	
David: "In 2008 it was parkour. Remember when	People jumping off desks and calling out their
everyone was running and jumping off of things	tricks. Going from chair to chair and doing wall
in the street? It turned into an internet sensation.	runs/somersaults/spins/sliding down the front
In fact, it was even in one of the bond films. It's	stair banisters. End the clip with people standing
pretty impressive. The goal is to get from point A	somewhere and calling out a huge trick with
to point B as creatively as possible. So technically	"gainer" in it but just as someone is about to do it
people in the office were doing parkour, as long	JBT walks by and says, "What the hell are you
as point A was delusion and point B was the	doing on the table. Get off there and get back to
hospital. "	work."
David: "Then in 2011 planking came around.	Clips of people planking all over the office. Other
People in the office hated the interns that year	people walking in seeing them, looking at the
for planking. Basically, you lied like a plank in	camera and shaking their head and walking away.
weird places. That's it. Sometimes they got	
kicked, stepped on, crushed by the elevator	(ex #1) Mike laying on Laurels Desk (Laurel walks
doorswelcome to the internet."	in and yells): "Mike!"
2011 intern who now works at office, "Planking? I	(av 2) Chart alia of planking on Mikes filing
2011 intern who now works at office: "Planking? I	(ex 2) Short clip of planking on Mikes filing cabinet
was an intern back when planking first started here. Planking was one of those things where you	cabinet
either had it or you didn't. (pause) I didn't. But I	(ex #3) Someone walks out of the glass office
still loved being a part of it!"	door to see an intern laying in between the doors
Still loved being a part of it:	of the elevator not letting it close. Looks at the
	camera, takes the stairs.
	damera, takes the stans.
	(ex #4) In the parking garage on top of someone's
	car (owner walks out): "You gotta be kidding me.
	Not again"

David: ""To be entirely honest now though, I'm not really sure how I feel about this new fad one going around. I think they're calling it "sexual harassment." Of course the less mature employees here have bought into it but essentially there are several employees here who seem to get a kick out of harassing their peers. Half the time no one even knows what they're saying because they're saying things only they understand. Netflix and chill? What does that even mean!?"

Camera Shot only of David again.

[Clip #2]

(David at table in break room. In background of scene. Group of three girls walk in with a guy following them.)

Girl 1 (flirtingly): "...so the box is right over here. Do you think you and your big muscles can help us with it please?"

Guy: "Yeah absolutely. Where do you want it?" Girl 1: "Just in the closet on the ground is fine. Be careful and take your time though!"

(Guy bends down and slowly picks up box. All the girls get behind him and pull out their phones to take pictures. Guy puts box in closet and turns around but girls hide their phones.)

Guy: "Is there anything else I can help you with?" Girl 2: "Actually we're wondering if you can help us reach the stapler on the top shelf. We can't get that high."

(Guy takes chair from under the desk and gets on it and grabs stapler. Girls take phones out again and hide them when he turns around.)

Guy: "Alright, I have to get back to work. You know where to find me if you need anything else." (Guy leaves)

(As the group of girls is leaving)

Girl #1: "Make sure to add those to the group chat."

(Camera swings around to David at the table and he shakes his head)

Group of girls and one guy in a big open space. Chair. Box on ground.

[Clip #3]

Guy #1: "I'd say we have a kind of unfair advantage with women in the office because we watch reality dating shows every week like hawks, and we learn. We absorb information Filmed outside by the elevators and then camera trails the two guys to the adjacent cubicles.

Camera films guy talking to one first. Guy says line then pans over to other guy who was

from the strategies of the winners and the losers. pretending to be talking to the girl already and Actually, we probably learn more from the losers. we pick it up mid conversation. Watch and learn." (both have glasses on looking really nerdy with tape in the middle and bowties on) (Guys walk over to two adjacent cubicles where two girls are working) Guy 1: "Hey Michelle, so I just got off the phone with your doctor and he said you're lacking a little vitamin ME. (smirks at camera) Guy 2: "...oh well that sounds like a productive day. I meant to ask you earlier, what type of material is your shirt? (feels it). Because It looks like girlfriend material to me. Girl 2: "Uh, you guys are the worst. Get out of here." (guys walk away, camera follows, meet up back in another hallway) Guy 1: She wants me. Just watch. I'll give it She wants me, just watch. Posts up on wall. David another (looks at watch) 5 seconds before she comes around the corner and guy acts like he comes around that corner after me. (Posts up on wasn't waiting for the girls. wall with big smirk. Counts down from five and points to the corner). David walks around the corner instead of the girl. Guy acts startled and pretends like he wasn't waiting for the girls. David looks at camera and shakes his head. David: "At this point I don't even know what I can Camera shot of David walking up the stairs. do to stop it..." Interviewer: "What about the RF Ethics Hotline?" David: "Ethics hotline? I didn't know we even had one of those. What's the number? (gets handed a business card) Takes out phone. Dials number. Fade out to a voice over of someone on the other end of the line Picking up and saying, "Thank you for calling the Research Foundation Ethics Hotline. If you are calling to report fraud, waste and abuse please stay on the line....(fade out)"

Title: Substance Abuse

Draft #1 (People picked for cast will probably include interns as well. Will, Kathleen, and Laurel were picked to help keep character dialogue appropriate to job position in the writing process)

Compliance and Ethics Week Theme: Prevent Substance Abuse and Provide Assistant

Policy Related to: Drug-free Workplace (with alcohol though)

Short Summary: A janitor repeatedly finds empty beer cans in an employee's garbage and finally brings it to HR's attention.

Dialogue	Visual Clips
(Janitor knocks on the side of a cubicle. Laurel is	Laurel is sitting in a cubicle on the fourth floor.
inside.)	Mike enters. Camera shot shows both of them.
Mike: "Hey Laurel? Do you have a minute?"	
Laurel: "Mike! What are you doing here? You're	
never around here during the day!"	
Mike: "I know but I have something you need to	
hear. Mind if I sit?"	
Laurel: "No come on in."	
Mike: "Last night one of my guys brought it to my	
attention that he has been finding some empty	
beer cans in Will's garbage can when he's	
cleaning this floor each night."	
Laurel: "Will?? How long has your guy been	
finding them? A week? Two?"	
Mike: "No, for about a month and a half. Now it's	
a different conversation all together that he just	
brought this to my attention but I wanted to let	
you know right away in case you want to address	
it."	
Laurel: "Thanks a lot Mike. I'm going to get right	Laurel and Mike leave her cubicle and walk
on this. Let me walk you out."	towards the glass door with the camera in front
(Both leave a cubicle on the fourth floor, make	of them. Camera pulls off to the side by
small talk on their way towards the door. As they	Stephanie's desk as the doorway is clogged by
see the door Will comes in.)	will coming in. They interact. Door shuts and
Laurel: "Hey Will, late again today? It's almost	camera films through the glass as laurel and Mike
10:30"	leave the fourth floor by walking towards the
Will: "I, uh, had an appointment." (ROLLING SHOT SO THERE IS NO SCENE BREAK.	elevator.
1 ,	
Laurel comes back in to the office and goes straight into Kathleen's office.)	
Laurel: "Kathleen, we need to talk. Our head	
janitor mike just came in and told me they have	
been finding empty beer cans in Will's garbage	
can for over a month new and he's come in late	
three times this week."	
Kathleen: "Really?? Wait, this would explain it."	

Laurel: "Explain what?"

Kathleen: "Take a look, I was reviewing his performance reports yesterday, and look, over the past two months his performance has steadily decreased...arriving late, less productivity. It might also explain why he has seemed so distracted in meetings and with work I give him.

Laurel: "Well's lets go talk to him and tell him he needs to stop right now."

Kathleen: "Slow down their cowgirl. We have to handle this very delicately. We can't just go in there accusing him of being an alcoholic because what if there is another explanation. We'll talk to him but in a friendly way and let him know there is an avenue for help if he needs it."

Laurel: "Okay." (END SCENE)

Kathleen: "Hey Will, do you have a second? There's something that I want to talk to you about."

Will: "Yeah what's up?"

Kathleen: "So I was informed this morning that for the last month the maintenance staff has been finding beer cans in your trash. Yesterday they found 5 more. Now I'm not accusing you but I need to know if you know anything about this?" Will: "This is the first I've heard of this."

Kathleen: "See that just doesn't make sense to me though. You're the only one who works in the office."

(Will is silent.)

Kathleen: "Were you drinking during the day or something? Because there has to be an explanation to why those cans were in your trash."

Will: "Like I said before, I don't know anything about this."

Kathleen: "Okay, so, as you probably are aware there is something here called the Employee Assistance Program which can help if there is a problem. Why don't we talk about this is a day or two."

Will: "I mean I don't know what else we'll have to talk about because I already told you I don't know anything about this."

Kathleen enter will's office. He is at his desk with the camera behind him and sees him slowly slide a six pack with his foot further under his desk as she walk in.

Kathleen: "Alright. Just remember I'm right	
around the corner if you want to come talk to	
me. I'm always here to help."	
SHOW BLACK SCREEN THAT SAYS ONE DAY LATER	
SHOW BEACK SCREEN THAT SAIS ONE BATTER	
Casey: "Hey Kathleen, do you have a minute?"	
Kathleen: "Yeah come on in. What's up?"	Kathleen in her office. Three people enter.
Casey: "So, Tim, Stephanie and I have noticed	Ratifice in the office. Three people effer.
some changes in Will over the past couple weeks	
and we thought we should bring it up to you.	
Other than coming in late a lot and seemed	
distracted too. He's also been saying and doing	
some things that just aren't like him. Just the	
other day I was in the break room with him and	
he poured a beer into a Dunkin Donuts cup and	
told me how he wished there was a Keurig	
machine for beer too. That's not like him."	
Tim: "And then I was at the barge with about 5	
people from work including him two weeks ago	
and Will had way too much to drink for that	
social setting. He also said that he was four deep	
before we even got there and we all thought he	
was just kidding but when we asked him about it	
he got very angry at us."	
Stephanie: "We just went and talked to him	
about it for an hour or so and he mentioned you	
brought up something similar last week but he	
said he denied it all because he didn't want to get	
in trouble. I think after just talking to him now	
though he seems pretty open to the idea of	
getting some help."	
Kathleen: "Alright thanks for bringing this up. If	
you see him make sure to let him know that he	
can always come talk to me in a private setting if	
he needs to."	
(Filming Kathleen at her desk. Door is open and	Filming Kathleen at her desk in her office.
will comes in and knocks on it.)	
Will: "Kathleen, can we talk about something?"	
Kathleen: "Yeah come in."	
Will: "I want to let you know that you were right	
in suspecting something was going on with me	
and I would like to start in the EAP program to try	
and get some help."	
Kathleen: "That's great Will, I will help set up	
your appointments and make sure you're cleared	
to take time off. This is a great first step Will. Set	
up an appointment with me later today so I can	
give you all of the details."	
up an appointment with me later today so I can	

Will: "Okay, thanks."	
(BLACK SCREEN. TWO WEEKS LATER)	
(Will enters the office. Sees Kathleen walking	Film clock, showing he is on time.
back towards him down the hall.)	
Kathleen: "Hey Will! Welcome back." Will: "Thanks, it's good to be back."	
Will. Illaliks, it's good to be back.	

Film Title: The Critique

Draft #1

Related compliance and Ethics Week Theme: Provide Diversity Training and Film Festival Guidance

Related Policy(s): Diversity Training?

Short summary of Film: The interns are bringing in their scripts to Joshua in order for him to review them but he finds a problem that some of them go too far and might offend viewers based on insensitive material. Turns into a film that hints to the viewer how they should gear the dialogue and content of their film as well as gives them some information about diversity that they might not have known and might be able to use in their films as well.

Character Dialogue	Visuals
David: Gets email from Joshua while at desk.	David walking through the office towards mike's
Gets up and goes to look for mike at his desk.	desk and coincidentally catches him in the
(Mike is nowhere to be found. Goes into	hallway. Camera shot from the side shows them
bathroom and looks under stall. See feet.)	facing each other.
Mike is that you?	
Mike: "Yeah, what's up?"	
David : "I just got an email from Joshua and he is	
ready to review out scripts for the film festival	
with us."	
Mike: "Okay, I'm almost done, I'll meet you in his	
office."	
(Mike walks in)	Camera behind Joshua's desk facing the
Mike: "What's up guys?"	whiteboard. David and Joshua sitting at the table
Joshua: "Hey Mike, have a seat wherever."	talking about something.
(Mike sits down, Joshua in chair closest to	
whiteboard.)	
Joshua : "Alright, so I glanced through your scripts	Camera on Joshua's face
for the ethics week film festival and I have a few	
notes. On the whole I really liked the basis of	
your scripts and how you try to get your point	
across about some provocative topics like	
substance abuse, diversity, and sexual	
harassment. But, some of the dialogue and	
material in these isn't work appropriate. You	
have to remember that your audience isn't just	
the interns you wrote these with; it's all 17,000	
people who the festival is open to."	
David : "So some of the stuff in here might be a	
little over the top but didn't you tell us that you	
wanted people to see that they could be	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
provocative with their films? And since we are	Camera on David's face
using these as the models to show everyone	
won't they all get it that we are just joking	Denoted and the sharp contact of the desired at the first
around?"	Pans down to show scripts printed out in front of
Joshua: "Partially, but there is a difference	him
between writing a provocative storyline about a	
contentious topic versus having the dialogue in	

your films be provocative with jokes that might show extraneous stereotypes that don't add anything to the plot and can only be seen as offensive. Let's take your diversity film for example. You have this scene here about an employee fasting for Ramadan.

(CUT TO WHAT SCENE LOOKS LIKE)

David: "Hey Ish, we're headed out to lunch. You want to come? Wait, are you still doing that month long fasting thing?"

Mike: "Yeah, isn't it called like Ramen-dan or something. Can't believe they would name it after a food when you don't get to eat for the whole month."

Ish: "Guys, it isn't for a whole month. And I've told you this before. You have to stop with these jokes."

Jeneeta: "So the thing is that you can't just leave it at that. You have to bring your idea full circle, otherwise it looks like we promote a culture here where discrimination is okay and you aren't reprimanded for it. So what if instead you add something like this to the end of that scene.."" (CUT SCENE TO CORRECT WAY IN OFFICE) (David and Mike walk into Al's office)
Mike: "Hey Al, you said you wanted to see us?
Al: "Yeah take a seat...so I overheard you talking to Ishraq about Ramadan earlier and you said some pretty ignorant and offensive things."
David: "I mean we were just joking around, and I'm sure he knew it."

Al: "Well, he seemed pretty upset about it I don't

think he did and you guys have to apologize. Next time just ask if he would like to come along and leave out all of your Ramadan jokes okay?"

Mike: "I see where you're coming from with the first part, and I'm trying to imagine how we could work your advice into the second half of this film where the HR hiring team tries to choose a new employee just based off of names on applicants resumes. What about instead of having this scene be about trying to increase diversity in the workplace the wrong way, we instead make it about someone take a positive view of diversity and show how it can benefit the workplace instead. Even potentially as a way of bridging cross generational gaps.

Joshua: "Exactly. You hit on a key point there too. You have to remember that diversity isn't just about skin color. It's also about things like

Camera backs out to whole room

Camera on mikes face

Clip of two people at a table deciding if the minority candidate is Emma or Maria. Holding two resumes side by side. Camera view in front of them on their faces. "So they both are good candidates but with a name like Maria we can't turn her down for this position!"

diversity of thought, religion, age, and experience. Also, it will help show people that if they are making a film about diversity there are several avenues they can write about; which is something that often gets overlooked."

David: "Alright I think we understand now more what you are looking for with these. It also sounds like we could use a healthy dose of diversity 101. We'll make some edits and get back to you with some new drafts."

Joshua: "Sounds great."

(Mike and David leave the room)

Joshua looks at the camera: "Interns."

FILM END

Camera backs out to get all three as Mike and David are standing up