Intellectual Property Policy

Effective Date:	February 1, 2017
Supersedes:	N/A
Policy Review Date:	To be reviewed every 1 year from effective date
Issuing Authority:	Research Foundation President
Policy Owner:	Vice President of Innovation and Partnerships
Contact Information:	iandp@rfsuny.org

Reason for Policy

The Research Foundation for The State University of New York ("RF") is The State University of New York's ("SUNY") administrative agent for its sponsored programs and technology transfer activity. Pursuant to SUNY's agreement with RF, RF is obligated to conduct itself in a manner consistent with all administrative policies applicable to SUNY, and is specifically committed to follow "[t]he University's Patent and Copyright Policy and implementation thereof. . .".

The State University of New York Board of Trustees adopted an amendment to *SUNY regulation, Section 335.28 of Title 8 in the Official Compilation of Codes, Rules and Regulations of the State of New York,* the SUNY Patents and Inventions and Policy (the "Policy") on November 3, 2016, which became effective on November 23, 2016.

Statement of Policy

Consistent with SUNY's agreement with RF and RF's commitment to follow "[t]he University's Patent and Copyright Policy and implementation thereof. . .", RF, with no exception, hereby adopts as its own the following:

- SUNY Patents and Inventions Policy, codified at 8 NYCRR 335.28;
- SUNY Procedures for Disclosure and Management of Intellectual Property;
- SUNY Guidelines for the Management of Intellectual Property;
- SUNY Copyright Policy, codified at 8 NYCRR 335.29; and
- SUNY Computer Software Policy, for applicable software disclosed before November 23, 2016.

Individuals conducting business in the name of RF in conformance with these policies (e.g., directing royalty distributions) must take care to observe 8 NYCRR 335.28(h), which requires that any technology disclosures received by the university prior to November 23, 2016 must adhere to SUNY's prior Patents and Inventions Policy, and therefore SUNY's prior royalty distribution model. For guidance on implementing this rule on campus, refer to the Distribution of Royalty Income Procedure.

Any questions regarding the applicability of this policy shall be directed to the Vice President of Innovation and Partnerships.

Responsibilities

The following table outlines the responsibilities for compliance with this policy:

Responsible Party	Responsibility
RF Operations Managers	Ensure campus compliance with this policy.
RF Office of Innovation and Partnerships	Comply with the policy on behalf of centralized campuses. Promote compliance for decentralized campuses.

Definitions

None

Related Information

SUNY Patents and Inventions Policy
SUNY Procedures for Disclosure and Management of Intellectual Property
SUNY Guidelines for the Management of Intellectual Property
SUNY Copyright Policy
SUNY Computer Software Policy
Distribution of Royalty Income Policy
Distribution of Royalty Income Procedure

Forms

SUNY External Invention Disclosure Form

Document History

Date	Summary of Change
October 21, 2026	Updated links
October 27, 2025	Policy reviewed. Updated policy owner, contact, department name, and responsibilities table.
May 23, 2024	Updated Links, policy owner, and contact information.
June 6, 2022	Policy reviewed.
February 25, 2020	Updated links and contact information.
February 1, 2017	New document.