



From: Tim Killeen, RF President and SUNY Vice Chancellor for Research

Sent: August 2013

To: Presidents – State Operated; Vice Presidents for Research; Operations Managers; Deputy Operations Managers; Sponsored Programs Focus Group (SPFG); University College Research Council (UCRC); Technology Transfer Directors; RF Leadership Team

Subject: SUNY and RF Best Practices for Human Subjects and Animal Subjects

Dear Friends and Colleagues,

I am pleased to announce that SUNY and the RF have jointly developed Best Practice resources for human and animal subject research. These resources, "[Research Involving Human Subjects](#)" and "[Animal Care and Use](#)", are products of the coordinated work of the SUNY Compliance Steering Committee established by Bill Howard, SUNY Senior Vice Chancellor and General Counsel and Secretary, and chaired by Marti Anne Ellermann, SUNY's Executive Deputy General Counsel and Mike Abbott, SUNY's University Auditor, and by the Research Compliance Workgroup chaired by Garry Sanders, RF Executive Vice President.

Ensuring the protection and welfare of living things is critical to the integrity of good science and research. SUNY as the University and the RF as the grantee institution must operate in strict compliance with all of the requirements.

These resources provide high-level guidance and identify the essential elements required for human and animal subject programs at SUNY campuses. The topics addressed include the responsibilities of the Institutional Review Board (IRB), the Institutional Animal Care and Use Committee (IACUC), and the designations of Institutional Officials for the SUNY Campus Human Research Protections Program and Animal Care and Use Program.

In addition to acknowledging Bill and Garry for their joint leadership, I would like to recognize the following campus and central office representatives for their necessary expertise and contributions to this project. Thank you to Adrienne Bonilla, University at Albany; Judy Matuk, Stony Brook University; Jennifer Rudes, Upstate Medical University; Deborah Tyksinski, SUNY IT; Elizabeth Smith, University at Buffalo; and Carol Berdar, RF Central Office.

Please take a moment to become familiar with these new resources and share with your staff and colleagues as appropriate. The documents are also available on the [RF website](#) and the [SUNY Compliance website](#). I greatly appreciate your support, and ask that you direct any comments or questions to Garry Sanders at 518-434-7130 or garrett.sanders@rfsuny.org.

Tim

c: SUNY Compliance Steering Committee; Research Compliance Workgroup; SUNY Chancellor's Cabinet; SUNY OGC Attorneys; SUNY Chief Student Affairs Officers; SUNY Chief Business Officers; SUNY Chief Academic Officers; SUNY Chief HR Officers; Compliance Contacts; SUNY Police Chief Association