

Type [AP2]

Field Definition

The following table provides the definition for Type.

Field Name	Description
Type	Kind (type) of invoice.

List of Values

The following table provides definitions of the values for Type.

Value	Description
Standard	This is a basic invoice created online using the information your supplier provides on the document. Payments, inquiries, adjustments and any other transaction relating to a supplier's invoice are based upon the invoice information you enter.
Credit Memo	This is a negative amount invoice created by a supplier and sent to you to notify you of a credit.
Debit Memo	This is a negative amount invoice created by you and sent to a supplier to notify the supplier of a credit you are recording (usually sent with a note explaining the debit memo).
Expense Report	This is an Employee Expense Report (the RF only imports from Grants and can only query by type, but cannot create these types of invoices).
PO Default	This is an Enter PO Default as the invoice type if you know the purchase order you want to match to, but you do not know to which purchase order shipments or distributions you want to match.
Prepayment	This is a prepayments and advances.
QuickMatch	Enter QuickMatch as the invoice type if you want to match an invoice to all shipments on a purchase order.
Withholding Tax	This is a withholding tax invoice (the RF does not use)
Mixed	This indicates invoices or credit/debit memos for which you can perform both positive and negative matching to purchase orders and to other invoices.