

Hello RF and SUNY Colleagues,

I am pleased to announce our fall learning series. We have a variety of live courses available. Topics range from DEI, public speaking, leadership, and compliance.

**Need more?** We have 10,000+ self-paced courses available on various topics in our Learning Management System, BizLibrary. Plus, training for Sponsored Programs via SRAI Level Up. Contact learning@rfsuny.org for a license.

Don't miss out on the opportunity to engage, learn and grow this summer.

Jenna Lehr
Deputy Learning Officer
Research Foundation for SUNY



Public Speaking Series

The How and What of Influential Presentations
September 7, 14, & 21: 10:00AM-12:30PM

In this highly interactive program, attendees will increase their confidence and skill with public speaking.

### September 7 | The How

Strengthen physical presentation and vocal skills for both in-person and virtual contexts.

#### September 14 | The What

Apply key storytelling concepts, and take a deep dive into storytelling as a tool for meaning-making.

#### September 21 | Small Group Practice

Apply everything from sessions 1 and 2 and receive peer and coach feedback on a presentation in a safe, supportive, and playful space.

Register

## Conflicts of Interest September 8th: 9:00AM-11:00AM

It's common to think of conflicts of interest as blatant cases of self-dealing and giving unfair benefits to family members, but these are only the most extreme examples. Conflicts of interest occur widely and often innocently when there are overlaps between different activities an individual and their family members are involved in. This session will give participants an understanding of what conflicts of interest are, and some common situations that create conflicts. Participants will learn how to recognize conflicts, what to do when they arise, and how conflicts can be managed.

Register

New Staff Orientation
October 2nd: 10:00AM-12:30PM and October 5th: 9:00AM-1:00PM

On Day 1, program participants can expect to receive an overview of various departments at the RF: HR, Finance, ITS, Sponsored Program Services, Technology Transfer, and more. On Day 2, participants will receive an overview of Corporate Governance & Intro to Ethics.

New hires will expand their knowledge of the business of the RF and how they as individuals play a part in our overall success.

Please note, this session does not review RF benefits or specific position responsibilities.

This program is designed for RF new hires, however all RF employees are welcome.

Register

# Leading People Responsibly October 4th: 9:00AM-12:30PM

An essential course for all people leaders at the RF. Modules include topics such as Servant Leadership, Managing Conflicts, Effective One-On-One Meetings and an HR Overview. During the HR Overview you can expect to learn practical HR information such as the different types of leaves, employee types, important policies and more.

Register

Can We Do That?: Understanding Delegation of Authority at the RF October 19th: 11:00AM-12:00PM

This session will provide an overview of how authority is delegated within the RF's business model, and some key limitations and restrictions on what RF employees and representatives are authorized to do when conducting RF business. You will learn about certain activities or transactions that are centralized and can only be performed by the Central Office, and others that can only be done with approval from the Central Office. This training is recommended for all RF representatives involved in sponsored program administration, grants and contract activity, finance and procurement, compliance and human resources.

Register

LIVE Preventing Harassment & Discrimination Training
October 26: 11:00AM-12:30PM

The Research Foundation for SUNY is committed to ensuring a safe, inclusive, respectful work environment that is free of harassment and discrimination. To that end each Fall all staff at the Research Foundation for SUNY are assigned our *Preventing Sexual Harassment* online course. On June 15th we are offering a group training session where we will watch the course videos, and have a chance to ask questions with special guests Kate Malia, Director of HR and Allison Gottlieb, Senior Associate Counsel.

Register



Allyship in Action
November 8th: 10:00AM-12:00AM

Everyone owns and contributes to workplace culture. But what does that mean when someone says or does something that could leave others feeling disrespected or marginalized? Who responds, and how? Allies help create a strong, inclusive culture through daily actions and practices that address problematic behavior, even when they are not the target of such behavior themselves. This session will explore what allyship means and how to practice it in a way that supports a collaborative, productive environment for all.

Register



These trainings can be found in **BizLibrary**, our Learning Management System, in the **Team Playlist** section of your learning homepage. <u>Click here to login</u>.

Taking Initiative at Work

Writing Effective Emails

Fostering Psychological Safety at Work

Improving Your Emotional State with Movement

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