

Type [PO1]

Field Definition

The following table provides the definition for Type.

Field Name	Description
Type	Type of purchase order.

List of Values

The following table provides definitions of the values for Type.

Value	Description
Standard PO	Standard purchase orders are generally created for one-time purchases or various items. You create standard purchase orders when you know the details of the goods or services you require, estimated costs, quantities, delivery schedules, and accounting distributions.
Planned PO	A planned purchase order is a long-term agreement committing to buy items or services from a single source. You must specify tentative delivery schedules and all details for goods or services that you want to buy, including charge account, quantities, and estimated cost. (Does not get encumbered)
Blanket PO	A blanket purchase order is used to purchase items required multiple times. It is broad in scope and does not require the same level of detail as a planned PO. (Does not get encumbered).
Contract PO	This indicates a purchase order for contract goods or services.
Blanket Release	You issue a release against a blanket or planned purchase agreement to place the actual order (as long as the release is within the blanket agreement effectivity dates). Blanket releases are generally less specific than standard or planned purchase orders and are designed for multiple item purchases. The release gets encumbered.