



**The Research
Foundation for**

The State University of New York

October 31, 2017

Finance Office

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Albany, New York*

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Mr. Arif Karim
Department of Health and Human Services
Program Support Center
Cost Allocation Services
7700 Wisconsin Avenue
Bethesda, MD 20857

Dear Mr Karim,

Enclosed is the updated Cost Accounting Disclosure Statement (DS-2) for The Research Foundation for the State University of New York and the State University of New York at Albany. The DS-2 has been updated in compliance with Uniform Guidance (2 CFR Part 200). A Facilities and Administrative (F&A) proposal extension request for the base year ended June 30, 2017 was submitted to the Division of Cost Allocation Services (CAS), Northeastern Field Office on October 31, 2017.

Overall, the changes in the enclosed DS-2 (Revision #2) were mostly the result of the updating references to the new Uniform Guidance. Some other changes that we deem to be insignificant have also been noted and are listed in the attached summary of changes.

We also understand that the updated DS-2 form will need to be completed when issued by the Office of Management and Budget (OMB).

Please contact me with questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Chris Wade".

Chris Wade
Senior Director of Cost Accounting and Procurement



**The Research
Foundation for**

The State University of New York

**Disclosure Statement (DS-2) Summary of Changes
University at Albany and Research Foundation for SUNY
July 2017**

The Disclosure Statement (DS-2) was changed in several areas from referencing OMB Circular A-21 to 2 CFR Part 200. The name was changed from the Research Foundation of State University of New York to Research Foundation for State University of New York throughout the DS-2. Specific changes are noted below.

2.1.0 Updated University at Albany policy for Charging Costs Direct and Facilities and Administrative.

2.2.0 Added computing devices to materials and supplies directly charged to sponsored agreements.

2.5.0 and 2.5.2 Noted that time sheets are used to certify actual salary charges for nonexempt employees and that after-the-fact activity reports are used for all other salary charges to sponsored agreements.

2.6.0 Added language regarding the Voluntary Employee Benefit Association (VEBA) trust maintained for Retiree Health Costs, Dependent Care Subsidy, Metropolitan Transportation Authority (MTA) expenses and Vision benefits.

3.1.0 and 3.5.0 Noted that utility costs will be allocated using the methodology described in 2 CFR Part 200 Appendix III Part B.4.c in future F&A proposals.

3.3.0 Other Sponsored Activities cost pool and allocation bases were disclosed.

3.5.0 Added language on the alternate space methodology used in the F&A space surveys.

4.1.0 and 4.4.0 Noted the change in the capitalization policy for depreciation of intangibles assets over \$1 million.

5.2.0 Added language describing the process for handling credit card rebate revenue.

6.2.0 Updated the number of employees participating in the post-retirement health benefit plan. Added language regarding the VEBA trust.

6.2.1 Updated language regarding the accounting for post-retirement benefit costs and included a current actuarial report (Attachment A to the DS-2).

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	INDEX
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

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COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	COVER SHEET AND CERTIFICATION
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
0.1	Educational Institution (a) Name The Research Foundation For The State University of New York (RF For SUNY) and the State University of New York at Albany (University at Albany) * (b) Street Address 35 State Street (c) City, State & ZIP Code Albany, New York 12207-2826 (d) Division or Campus of State University of New York (SUNY) (if applicable)
0.2	Reporting Unit is: (Mark one) A. <input type="checkbox"/> Independently Administered Public Institution B. <input type="checkbox"/> Independently Administered Nonprofit Institution C. <input type="checkbox"/> Administered as Part of a Public System D. <input type="checkbox"/> Administered as Part of a Nonprofit System E. <input checked="" type="checkbox"/> Other (Specify) Combination of C & D (C - University at Albany, D - RF for SUNY)
0.3	Official to Contact Concerning this Statement: (a) Name and Title Christopher J. Wade Senior Director of Cost Accounting and Procurement, RF for SUNY (b) Phone Number (include area code and extension) (518) 434-7050
0.4	Statement Type and Effective Date: A. (Mark type of submission. If a revision, enter number) (a) <input type="checkbox"/> Original Statement (b) <input checked="" type="checkbox"/> Amended Statement; Revision No. 2 B. Effective Date of this Statement: (Specify) July 1, 2017

*Part VII of this Disclosure Statement covers the central systems offices of the State University of New York, State University of New York Construction Fund, and the Research Foundation for The State University of New York.

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	COVER SHEET AND CERTIFICATION
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Item No.	Item Description
0.5	<p>Statement Submitted To (Provide Office name, location and telephone number, include area code and extension):</p> <p>DS-2 being submitted electronically to U.S. Department of Health and Human Services (DHHS) via email to CAS-Bethesda@psc.hhs.gov.</p>

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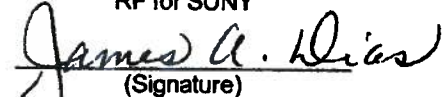
CERTIFICATION

I certify that to the best of my knowledge and belief this Statement, as amended in the case of a Revision, is the complete and accurate disclosure as of the date of certification shown below by the above-name organization of its cost accounting policies, as required by the Disclosure Regulations (48 CFR 9903.202) of the Cost Accounting Standards Board under 41 U.S.C. § 422.

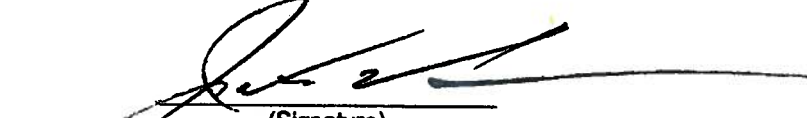
Date of Certification: 10/24/17


(Signature)

Emily B. Kunchala, CPA, PMP
Chief Financial Officer and VP for Finance and Administration
RF for SUNY


(Signature)

Dr. James Dias
Vice President for Research
University at Albany


(Signature)

James Van Voorst
Vice President for Finance and Administration
University at Albany

THE PENALTY FOR MAKING A FALSE STATEMENT IN THIS DISCLOSURE IS PRESCRIBED IN
18 U.S.C. & 1001

COST ACCOUNTING STANDARDS BOARD
DISCLOSURE STATEMENT
REQUIRED BY PUBLIC LAW 100-679
EDUCATIONAL INSTITUTIONS

PART I - GENERAL INFORMATION
THE RESEARCH FOUNDATION FOR THE STATE
UNIVERSITY OF NEW YORK AND STATE
UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
	Part I
1.1.0	<p>Description of Your Cost Accounting System for recording expenses charged to Federally sponsored agreements (e.g., contracts, grants and cooperative agreements). (Mark the appropriate line(s) and if more than one is marked, explain on a continuation sheet.)</p> <p>A. <input type="checkbox"/> Accrual</p> <p>B. <input checked="" type="checkbox"/> Modified Accrual Basis <u>1/</u></p> <p>C. <input checked="" type="checkbox"/> Cash Basis</p> <p>Y. <input type="checkbox"/> Other <u>1/</u></p>
1.2.0	<p>Integration of Cost Accounting with Financial Accounting. The cost accounting system is: (Mark one. If B or C is marked, describe on a continuation sheet the costs which are accumulated on memorandum records.)</p> <p>A. <input type="checkbox"/> Integrated with financial accounting records (Subsidiary cost accounts are all controlled by general ledger control accounts.)</p> <p>B. <input type="checkbox"/> Not integrated with financial accounting records (Cost data are accumulated on memorandum records.)</p> <p>C. <input checked="" type="checkbox"/> Combination of A and B</p>
1.3.0	<p>Unallowable Costs. Costs are not reimbursable as allowable costs under the terms and conditions of Federally sponsored agreements are: (Mark one)</p> <p>A. <input type="checkbox"/> Specifically identified and recorded separately in the formal financial accounting records. <u>1/</u></p> <p>B. <input type="checkbox"/> Identified in separately maintained accounting records or workpapers. <u>1/</u></p> <p>C. <input type="checkbox"/> Identifiable through use of less formal accounting techniques that permit audit verification. <u>1/</u></p> <p>D. <input checked="" type="checkbox"/> Combination of A, B or C. <u>1/</u></p> <p>E. <input type="checkbox"/> Determinable by other means. <u>1/</u></p>
1.3.1	<p>Treatment of Unallowable Costs. (Explain on a continuation sheet how unallowable costs and directly associated costs are treated in each allocation base and indirect expense pool, e.g., when allocation costs to a major junction or activity; when determining indirect cost rates; or, when a central office or group office allocates costs to a segment.)</p> <p><u>1/</u> Describe on a Continuation Sheet.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART I - GENERAL INFORMATION
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
1.4.0	Cost Accounting Period. July 1 - June 30 (Specify the twelve month period used for the accumulation and reporting of costs under Federally sponsored agreements, e.g., 7/1/ to 6/30. If the cost accounting period is other than the institution's fiscal year used for financial accounting and reporting purposes, explain circumstances on a continuation sheet.)
1.5.0	State Laws or Regulations. Identify on a continuation sheet any State laws or regulations which influence the institution's cost accounting practices, e.g., State administered pension plans, and any applicable statutory limitations or special agreements on allowance of costs.

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART I - GENERAL INFORMATION
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
1.1.0	<p>Description of Your Cost Accounting System. The University's cost accounting system accumulates costs on the cash basis. Direct costs are charged to sponsored agreements on the cash basis, except fringe benefits, which are based on the University's fringe benefit rates. Facilities and Administrative (F&A) costs and fringe benefits are charged to federal sponsored agreements based on rates negotiated with DHHS, Cost Allocation Services.</p> <p>At fiscal year end, adjustments are made to present the University's audited financial statements on the accrual basis of accounting.</p> <p>(Note: As used in this document, the term "University" includes the RF For SUNY and University at Albany, unless otherwise indicated. The RF For SUNY and University at Albany submit joint F&A proposals, negotiate joint F&A rates with DHHS, and receive federally sponsored agreements jointly. The term "salaries" includes both salaries and wages. "SUNY" refers to the State University of New York, a corporate entity of the State Education Department.)</p>
1.2.0	<p>Integration of Cost Accounting with Financial Accounting. Direct costs charged to sponsored agreements are fully integrated with the financial accounting system.</p> <p>The amounts included in the University's F&A pools are based on cost information generated by the financial accounting system. However, adjustments and reclassifications are needed to recast the information provided by the financial accounting system into the cost pools required by OMB 2 CFR Part 200. The specific adjustments and reclassifications are listed and explained in schedules included in the University's F&A proposal. Also, as discussed in 3.1.0, depreciation, interest costs, State and SUNY central services costs, and some of the expenses in the departmental and sponsored projects administration cost pools are not captured by the formal accounting system and must therefore be accumulated through cost finding techniques or other calculations. The allocation of F&A and fringe benefits, and the development of F&A and fringe benefit rates, are also accomplished through cost finding procedures which are not part of the formal accounting system.</p>
1.3.0	<p>Unallowable Costs. The University has several mechanisms to identify unallowable costs. Direct and indirect costs are screened for unallowable costs as they occur. Unallowable costs are put in separate accounts, budget categories or object codes. Costs incurred by organizational units whose overall activities are unallowable (e.g., university development, alumni relations) are identified by separate accounts in the accounting system. Additionally, a review (scrub) is made to identify and remove unallowable costs from F&A cost pools as part of the development of the University's F&A proposal.</p>
1.3.1	<p>Treatment of Unallowable Costs. Unallowable costs are excluded from charges to federally sponsored agreements. Unallowable directly associated costs as defined in CAS 505 are also excluded from charges to federally sponsored agreements.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART I - GENERAL INFORMATION
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
1.3.1	<p><u>Treatment of Unallowable Costs</u> (cont.) As required by CAS 505, where unallowable costs would normally be part of a regular indirect cost allocation base, they remain in that base. This is accomplished by classifying unallowable costs as "Other Institutional Activities" and allocating indirect costs to these activities as part of the normal F&A allocation process. The classification of unallowable activities as Other Institutional Activities is required by Appendix III to 2 CFR Part 200 Section A.1d. In the interest of consistency, the University has elected to treat all unallowable costs in this manner if the unallowable costs are the types of costs that would be included in the modified total direct cost (MTDC) base specified in Appendix III Section C.2. of OMB 2 CFR Part 200. An exception to this treatment is made for cost overruns on sponsored agreements. These costs remain in the base of the sponsored projects if they are the types of costs that would be included in the MTDC base required by OMB 2 CFR Part 200.</p>
1.5.0	<p><u>State Laws or Regulations.</u> New York State laws and regulations affect state central service costs allocated to the University, capitalization criteria, and the state-administered fringe benefit costs and rates. These areas are discussed in Parts III, IV and VI.</p>

END OF PART

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART II - DIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
	Instructions for Part II
	<p>Institutions should disclose what costs are, or will be, charged directly to Federally sponsored agreements or similar cost objects as Direct Costs. It is expected that the disclosed cost accounting practices (as defined at 48 CFR 9903.302-1) for classifying costs either as direct costs or indirect costs will be consistently applied to all costs incurred by the reporting unit.</p>
2.1.0	<p><u>Criteria for Determining How Costs are Charged to Federally Sponsored Agreements or Similar Cost Objectives.</u> (For all major categories of cost under each major function or activity, such as instruction, organized research, other sponsored activities and other institutional activities, describe on a continuation sheet your criteria for determining when costs incurred for the same purpose, in like circumstances, are treated either as direct costs only or as indirect costs only with respect to final cost objectives. Particular emphasis should be placed on items of cost that may be treated as either direct or indirect costs (e.g., Supplies, Materials, Salaries and Wages, Fringe Benefits, etc.) depending upon the purpose of the activity involved. Separate explanations on the criteria governing each direct cost category identified in this Part II are required. Also, list and explain if there are any deviations from the specified criteria.)</p>
2.2.0	<p><u>Description of Direct Materials.</u> All materials and supplies directly identified with Federally sponsored agreements or similar cost objectives. (Describe on a continuation sheet the principal classes of materials which are charged as direct materials and supplies.)</p>
2.3.0	<p><u>Method of Charging Direct Materials and Supplies.</u> (Mark the appropriate line(s) and if more than one is marked, explain on a continuation sheet.)</p>
2.3.1	<p><u>Direct Purchases for Projects are Charged to Projects at</u></p> <p>A. <input type="checkbox"/> Actual Invoiced Costs B. <input checked="" type="checkbox"/> Actual Invoiced Costs Net of Discounts Taken Y. <input type="checkbox"/> Other(s) <u>1/</u> Z. <input type="checkbox"/> Not Applicable</p>
2.3.2	<p><u>Inventory Requisitions from Central or Common, Institution-owned Inventory.</u> (Identify the inventory valuation method used to charge projects):</p> <p>A. <input checked="" type="checkbox"/> First In, First Out B. <input type="checkbox"/> Last In, First Out C. <input type="checkbox"/> Average Costs <u>1/</u> D. <input type="checkbox"/> Predetermined Costs <u>1/</u> Y. <input type="checkbox"/> Other(s) <u>1/</u> Z. <input type="checkbox"/> Not Applicable</p> <p><u>1/</u> Describe on a Continuation Sheet.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART II - DIRECT COSTS
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Item No.	Item Description																																						
2.4.0	<p>Description of Direct Personal Services. All personal services directly identified with Federally sponsored agreements or similar cost objectives. (Describe on a continuation sheet the personal services compensation costs, including applicable fringe benefits costs, if any, within each major institutional function or activity that are charged as direct personal services.)</p>																																						
2.5.0	<p>Method of Charging Direct Salaries and Wages. (Mark the appropriate line(s) for each Direct Personal Services Category to identify the method(s) used to charge direct salary and wage costs to Federally sponsored agreements or similar cost objectives. If more than one line is marked in a column, fully describe on a continuation sheet the applicable methods used.)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="3" style="width: 60%;"></th> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;"><u>Direct Personal Services Category</u></th> </tr> <tr> <th style="text-align: center; border-bottom: 1px solid black;"><u>Faculty</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Staff</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Students</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Other ^{1/}</u></th> </tr> <tr> <th style="text-align: center;">(1)</th> <th style="text-align: center;">(2)</th> <th style="text-align: center;">(3)</th> <th style="text-align: center;">(4)</th> </tr> </thead> <tbody> <tr> <td>A. Payroll Distribution Method (Individual time card/actual hours and rates)</td> <td style="text-align: center;">—</td> <td style="text-align: center;"><u> x </u></td> <td style="text-align: center;"><u> x </u></td> <td style="text-align: center;">—</td> </tr> <tr> <td>B. Plan - Confirmation (Budgeted, planned or assigned work activity, updated to reflect significant changes)</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>C. After-the-fact Activity Records (Percentage Distribution of employee activity)</td> <td style="text-align: center;"><u> x </u></td> <td style="text-align: center;"><u> x </u></td> <td style="text-align: center;"><u> x </u></td> <td style="text-align: center;">—</td> </tr> <tr> <td>D. Multiple Confirmation Records (Employee Reports prepared each academic term, to account for employee's activities, direct and indirect charges are certified separately.)</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Y. Other(s) ^{1/}</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>		<u>Direct Personal Services Category</u>				<u>Faculty</u>	<u>Staff</u>	<u>Students</u>	<u>Other ^{1/}</u>	(1)	(2)	(3)	(4)	A. Payroll Distribution Method (Individual time card/actual hours and rates)	—	<u> x </u>	<u> x </u>	—	B. Plan - Confirmation (Budgeted, planned or assigned work activity, updated to reflect significant changes)	—	—	—	—	C. After-the-fact Activity Records (Percentage Distribution of employee activity)	<u> x </u>	<u> x </u>	<u> x </u>	—	D. Multiple Confirmation Records (Employee Reports prepared each academic term, to account for employee's activities, direct and indirect charges are certified separately.)	—	—	—	—	Y. Other(s) ^{1/}	—	—	—	—
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Y. Other(s) ^{1/}	—	—	—	—																																			
2.5.1	<p>Salary and Wage Cost Distribution Systems</p> <p>Within each major function or activity are the methods marked in Item 2.5.0 used by all employees compensated by the reporting unit? (If "NO", describe on a continuation sheet the types of employees not included and describe the methods used to identify and distribute their salary and wage costs to direct and indirect objectives.)</p> <p style="margin-left: 40px;"><u> x </u> Yes</p> <p style="margin-left: 40px;">_____ No</p> <p>^{1/} Describe on a Continuation Sheet.</p>																																						

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART II - DIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
2.5.2	<p><u>Salary and Wage Cost Distribution Systems</u></p> <p>(Within each major function or activity, describe, on a continuation sheet, the specific accounting records or memorandum records used to accumulate and record the share of the total salary and wage costs attributable to each employee's direct (Federally sponsored projects, non-sponsored projects or similar cost objectives) and indirect activities. Indicate how the salary and wage cost distributions are reconciled with the payroll data recorded in the institution's financial accounting records.)</p>
2.6.0	<p><u>Description of Direct Fringe Benefits Costs.</u> All fringe benefits that are attributable to direct salaries and wages and are charged directly to Federally sponsored agreements or similar cost objectives. (Describe on a continuation sheet all of the different types of fringe benefits which are classified and charged as direct costs, e.g., actual or accrued costs of vacation, holidays, sick leave, sabbatical leave, premium pay, social security, pension plans, post-retirement benefits other than pensions, health insurance, training, tuition, tuition remission, etc.)</p>
2.6.1	<p><u>Method of Charging Direct Fringe Benefits.</u> (Describe on a continuation sheet, how each type of fringe benefit cost identified in item 2.6.0 is measured, assigned and allocated (for definitions, See 99903.302-1); first, to the major functions (e.g., instruction, research); and, then to individual projects or direct cost objectives within each function.)</p>
2.7.0	<p><u>Description of Other Direct Costs.</u> All other items of cost directly identified with Federally sponsored agreements or similar cost objectives. (List on a continuation sheet the principal classes of other costs which are charged directly, e.g., travel, consultants, services, subgrants, subcontracts, malpractice insurance, etc.)</p>
2.8.0	<p><u>Cost Transfers.</u> When Federally sponsored agreements or similar cost objectives are credited for cost transfers to other projects, grants or contracts, is the credit amount for direct personal services, materials, other direct charges and applicable indirect costs always based on the same amount(s) or rate(s) (e.g., direct labor rate, indirect costs) originally used to charge or allocate costs to the project (Consider transactions where the original charge and the credit occur in different cost accounting periods.) (Mark one, if "No, explain on a continuation sheet how the credit differs from original charge.)</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART II - DIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description	Materials (1)	Supplies (2)	Services (3)
2.9.0	<p><u>Interorganizational Transfers</u>. This item is directed only to those materials, supplies, and services which are or will be transferred to you from other segments of the educational institution. (Mark the appropriate line(s) in each column to indicate the basis used by you as transferee to charge the cost or price of interorganizational transfers or materials, supplies, and services to Federally sponsored agreements or similar cost objectives. If more than one line is marked in a column, explain on a continuation sheet.)</p>			
	A. At full cost <u>excluding</u> indirect cost attributable to group or central office expenses.	-	-	-
	B. At full cost <u>including</u> indirect costs attributable to group or central office expenses.	-	-	-
	C. At established catalog or market price or prices based on adequate competition.	-	-	-
	Y. Other(s) <u>1/</u>	-	-	-
	Z. Interorganizational transfers are not applicable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<u>1/</u> Describe in a Continuation Sheet.			

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART II - DIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
2.1.0	<p>Criteria for Determining How Costs are Charged to Federally Sponsored Agreements or Similar Cost Objectives. The University follows the general guidelines in sections 413 and 414 of OMB 2 CFR Part 200 in determining the treatment of costs as direct or indirect. Accordingly, costs that can be identified specifically with a particular sponsored project, instructional activity, or other institutional activity, or can be directly assigned to such activities relatively easily with a high degree of accuracy, are treated as direct costs. Conversely, costs incurred for common or joint objectives that cannot be identified readily and specifically with a particular sponsored project, instructional activity or other institutional activity, are treated as F&A costs. The University's F&A costs are consistent with the definitions of specific F&A cost categories in section 414 and Appendix III (B) of OMB 2 CFR Part 200.</p> <p>The University also follows the guidelines in section B.6(b) of Appendix III of OMB 2 CFR Part 200 which specify the normal treatment of certain costs commonly incurred by academic departments and organized research units.</p> <p>Every effort is made to classify costs incurred for the same purpose, in like circumstances, consistently as either direct or F&A costs. Specific policies have been established by the University to help accomplish this objective. The policies are in the Project Director Guide, Appendix A.</p> <p>Within academic departments and organized research units, major cost categories are treated as follows:</p> <ul style="list-style-type: none"> • Salaries and fringe benefits of faculty, professional staff (e.g., research associates), technicians, and students associated with effort on research projects, instructional activities, and other direct cost objectives are treated as direct costs if they meet the requirements of OMB 2 CFR Part 200 Section 413. Specific job classes of directly charged employees are listed in 2.4.0. The portions of salaries and fringe benefits of faculty and professional staff associated with administrative activities are treated as F&A costs. • Salaries and fringe benefits of administrative and clerical staff are normally treated as F&A costs, as required by section 413 of OMB 2 CFR Part 200. These costs are treated as direct costs when they meet the conditions in section 413 (c) (1) through (4) of 2 CFR Part 200. These situations are considered "unlike circumstances" under CAS 502 and 2 CFR Part 200 Section 403(b). • The costs of laboratory supplies (e.g., chemicals, glassware), instructional supplies, animals, animal care, other specialized services, travel, consulting services, and the other items identified in Items 2.2.0 and 2.7.0 applicable to sponsored activities, instruction, or other direct cost objectives are treated as direct costs in accordance with OMB 2 CFR Part 200 Section 413 as the University is able to identify these costs to specific cost objectives.

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART II - DIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
2.1.0	<p><u>Criteria for Determining How Costs are Charged to Federally Sponsored Agreements or Similar Cost Objectives.</u> (cont.)</p> <ul style="list-style-type: none"> • Generally, rent and other facility costs are charged directly for off-campus facilities used to conduct research or other direct cost objectives. <p>Rent is charged to campus indirect cost pools when it is deemed necessary to do so. In those cases where the space rented supports sponsored research, the space is counted in the University facilities inventory.</p> <ul style="list-style-type: none"> • The University treats costs that cannot be identified with a particular sponsored project as F&A costs. The University also recognizes that there are unlike circumstances for certain areas under CAS 502. In instances where the costs of office supplies, postage, local (i.e. basic) telephone costs and memberships can be identified with a particular sponsored project these costs are treated in accordance with the specific circumstances associated with the charge to determine if the cost is indirect or direct. (Note: In the most recent F&A proposal, the University has elected not to include any non-payroll costs in the Departmental Administration cost pool. The University reserves the right to include these costs in future F&A proposals.) <p>The University's policies permit direct charges for administrative and clerical salaries in accordance with section 413 of OMB 2 CFR Part 200. The University's policies also permit direct charges for office supplies, postage, local telephone expenses, and memberships only under situations consistent with section OMB 2 CFR Part 200 Appendix III B.6.b.(2). In implementing these policies, the University relies on the judgment of principal investigators and other responsible officials to determine whether these circumstances exist for a particular project, and requires that proposed direct charges for these costs be fully justified to sponsoring agencies in grant applications and contract proposals. For programs that do not require submission of a project budget to the sponsoring agency (such as NIH modular grants), the costs must be justified and approved by a designated University official. If a need for these costs arises after a project's budget has been approved, a rebudgeting action to permit direct charging the costs to the project requires a justification and approval of a designated University official.</p> <p>Costs normally treated as indirect, such as administrative and clerical salaries, are charged to non-federal sponsored agreements if permitted by the sponsor. Since these costs would have otherwise been included in the indirect costs allocable to Federally sponsored agreements, this practice reduces the costs of Federal programs.</p> <p>To ensure consistent treatment of costs, Direct Charge Equivalents (DCEs) are used to assign an appropriate amount of administrative and clerical salaries directly to instruction and other non-sponsored direct cost objectives. DCEs are mathematical formulas that estimate the portion of general fund expenses that should be assigned directly to non-sponsored activities, and the portion that should be included in the Departmental Administration F&A cost pool. (See description of the accumulation of Departmental Administration expenses in Item 3.1.0.) The use of DCEs is a long-established accounting convention at academic institutions that is designed to help achieve consistent treatment of costs as required by OMB 2 CFR Part 200 and CAS 502, and at the same time recognize the generally accepted accounting practices of the institutions.</p>
2.2.0	<p><u>Description of Direct Materials.</u> The principal classes of materials and supplies charge directly to sponsored agreements and other direct cost objectives include chemicals, computing devices, glassware, books and periodicals, animals, photographic supplies, and other supplies such as tools, uniforms, computer software.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART II - DIRECT COSTS
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Item No.	Item Description
2.4.0	<p>Description of Direct Personal Services. The principal classes of direct personal service costs are faculty, professional staff, students, and technicians. Specific job classes within these principal classes include research associates, support specialists, laboratory technologists/assistants, postdoctoral associates, research analysts, project assistants, scientific programmers, clinical investigators, and education specialists. The direct charges include salaries and fringe benefits. Salaries and fringe benefits of administrative and clerical staff are charged directly under the conditions described in 2.1.0.</p>
2.5.0	<p>Method of Charging Direct Salaries and Wages Timesheets are used for nonexempt employees to certify actual salary charges to sponsored programs. For all other employees charges are assigned to sponsored programs based on initial estimates and confirmed based on after-the-fact activity reports.</p>
2.5.2	<p>Salary and Wage Cost Accumulation Systems. The salary distribution system identifies salaries directly charged to sponsored agreements, as well as salaries the University contributes to sponsored agreements as cost sharing. Responsible officials determine and record the initial (i.e., budgeted) distribution of each employee's salary on payroll distribution forms. The completed payroll distribution forms are used to update the University's payroll distribution file. The payroll distribution file allocates salary costs to sponsored agreements. After-the-fact activity reports for professional staff and time sheets for nonexempt staff are used to determine the actual distribution of employee salaries. Where the actual distribution differs from the budgeted distribution, appropriate adjustments are made to charges to sponsored agreements and recorded in the accounting system.</p>
2.6.0	<p>Campus policy for documenting cost sharing is prescribed in Sponsored Programs Project Director's Guide, page 20. Also RF for SUNY corporate policy and guidance for cost sharing is prescribed and posted on the RF external web-site.</p>
	<p>Description of Fringe Benefits Costs. The following fringe benefits for RF for SUNY employees attributable to organized research, instruction, and other direct cost objectives, are treated as direct costs:</p> <ul style="list-style-type: none"> A. Retiree Health Insurance (including maintenance of a Voluntary Employee Benefit Association (VEBA) trust for the postretirement benefit plan which reduces the accumulated postretirement obligation of the RF for SUNY) B. Retirement Expense C. Social Security D. New York State Unemployment Insurance E. New York State Disability Insurance F. Group Health Insurance G. Group Life Insurance H. Long Term Disability Insurance I. Worker's Compensation J. Dental Insurance K. Unused Vacation Leave Payments & Sick Leave Payments for Absences Over 30 Days L. Dependent Care Subsidy M. Metropolitan Transportation Authority (MTA) Expense N. Vision Benefits

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART II - DIRECT COSTS
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Item No.	Item Description
2.6.0	<p>Description of Fringe Benefits Costs (cont.) <u>Treatment of Paid Absences</u> Vacation, holiday, sick leave and other paid absences are included in salaries and wages and are claimed on sponsored programs as part of the normal cost for salaries and wages. Separate claims for the costs of these paid absences are not made. However, payments of accrued but unused vacation leave to employees who terminate RF for SUNY employment, change from accruing to non-accruing status, or transfer from one campus to another are included in the fringe benefit rates. Sick leave payments for absences over 30 days are also included in the fringe benefit rates.</p> <p>The following fringe benefit, for SUNY employees, working on sponsored agreements are charged direct:</p> <ul style="list-style-type: none"> A. Social Security B. Retirement C. Health Insurance D. Unemployment Insurance E. Workers Compensation F. Survivors Benefits G. Dental Insurance H. Vision Benefits I. Employee Benefit Funds
2.6.1	<p>Method of Charging Direct Fringe Benefits. All fringe benefits costs of RF for SUNY employees (except the leave costs included in charges for salaries and wage as described in 2.6.0), are charged to cost objectives, based on fringe benefit rates negotiated with the DHHS. Fringe benefit costs are projected annually based on actual prior year costs and adjusted as necessary to reflect anticipated costs. Carry-forward adjustments are made in the rate computation to compensate for prior year over- or under-recoveries.</p> <p>Four fringe benefit rates are developed for different groups of RF for SUNY employees (i.e., regular employees, graduate students, undergraduate students and summer employees). The rate base for each rate is the salaries and wages of the employees eligible for the benefits. The fringe benefit components that apply to each group are indicated below:</p> <ul style="list-style-type: none"> • Regular Employees - All fringe benefit components listed in Item 2.6.0 • Graduate Students - Items C, D, E, F, I and M listed in Item 2.6.0 • Undergraduate Students - Items C, D, E, I and M listed in Item 2.6.0 • Summer Employees - Items B, C, D, E, I and M listed in Item 2.6.0 <p>Fringe benefit costs of SUNY employees working on sponsored agreements are charged to the agreements based on the New York State fringe benefit rate for federal funds negotiated between NYS and HHS.</p>
2.7.0	<p>Description of Other Direct Costs. Principal categories of other direct costs include consulting services, lecturer costs, other professional services, equipment purchase and rental, travel, long distance telephone, patient care and subject costs, publication and page costs, subawards, tuition remission, stipends, participant support, animal care, computer and other specialized and technical services, conference fees, alterations and renovations needed to meet specific project requirements, rent, and other facility costs of off-campus facilities.</p>

END OF PART

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART III - INDIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
	Instructions for Part III
	<p>Institution should disclose how the segment's total indirect costs are identified and accumulated in specific indirect cost categories and allocated to applicable indirect cost pools and service centers within each major function or activity, how service center costs are accumulated and "billed" to users, and the specific indirect cost pools and allocation bases used to calculate the indirect cost rates that are used to allocate accumulated indirect costs to Federally sponsored agreements or similar final cost objectives. A continuation sheet should be used wherever additional space is required or when a response requires further explanation to ensure clarity and understanding.</p> <p>The following Allocation Base Codes are provided for use in connection with Items 3.1.0 and 3.3.0.</p> <ul style="list-style-type: none"> A. Direct Charge or Allocation B. Total Expenditures C. Modified Total Cost Basis D. Modified Total Direct Cost Basis E. Salaries and Wages F. Salaries, Wages and Fringe Benefits G. Number of Employees (head count) H. Number of Employees (full-time equivalent basis) I. Number of Students (head count) J. Number of Students (full-time equivalent basis) K. Student Hours-classroom and work performed L. Square Footage M. Usage N. Unit of Product O. Total Production P. More than one base (Separate Cost Groupings) <u>1/</u> Y. Other(s) <u>1/</u> Z. Category or Pool not applicable <p><u>1/</u> List on a continuation sheet, the category and subgrouping(s) of expense involved and the allocation base(s) used.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART III - INDIRECT COSTS
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3.1.0	<p>Indirect Cost Categories - Accumulation and Allocation. This item is directed at the identification, accumulation and allocation of all indirect costs of the institution. (Under the column heading, "Accumulation Method" insert "Yes" or "No" to indicate if the cost elements included in each indirect cost category are identified, recorded and accumulated in the institution's formal accounting system. If "No", describe on a continuation sheet how the cost elements included in the indirect cost category are identified and accumulated. Under the column heading "Allocation Base", enter one of the allocation base codes A through P, Y, or Z, to indicate the basis used for allocating the accumulated costs of each indirect cost category to other applicable indirect cost categories, indirect cost pools, other institutional activities, specialized service facilities and other service centers. Under the column heading "Allocation Sequence", insert 1, 2, or 3 next to each of the first three indirect cost categories to indicate the sequence of the allocation process. If cross-allocation techniques are used, insert "CA". If an indirect cost category listed in this section is not used, insert "NA".)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Indirect Cost Category</u></th> <th style="text-align: center;"><u>Accumulation Method</u></th> <th style="text-align: center;"><u>Allocation Base Code</u></th> <th style="text-align: center;"><u>Allocation Sequence</u></th> </tr> </thead> <tbody> <tr> <td>(a) Depreciation Use Allowance/Interest</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Building</td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>L</u></td> <td style="text-align: center;"><u>1</u></td> </tr> <tr> <td style="padding-left: 20px;">Equipment</td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>L</u></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Capital Improvements to Land <u>1/</u></td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>P</u></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Interest <u>1/</u></td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>L</u></td> <td></td> </tr> <tr> <td>(b) Operation and Maintenance<u>1/</u></td> <td style="text-align: center;"><u>Yes</u></td> <td style="text-align: center;"><u>L</u></td> <td style="text-align: center;"><u>3</u></td> </tr> <tr> <td>(c) General Administration and General Expense</td> <td style="text-align: center;"><u>Yes</u></td> <td style="text-align: center;"><u>C</u></td> <td style="text-align: center;"><u>4</u></td> </tr> <tr> <td>(d) Departmental Administration</td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>D</u></td> <td></td> </tr> <tr> <td>(e) Sponsored Projects Administration</td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>D</u></td> <td></td> </tr> <tr> <td>(f) Library</td> <td style="text-align: center;"><u>Yes</u></td> <td style="text-align: center;"><u>P</u></td> <td></td> </tr> <tr> <td>(g) Student Administration and Services</td> <td style="text-align: center;"><u>Yes</u></td> <td style="text-align: center;"><u>P</u></td> <td></td> </tr> <tr> <td>(h) Other <u>1/</u></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">State and SUNY/Central Services</td> <td style="text-align: center;"><u>No</u></td> <td style="text-align: center;"><u>P</u></td> <td style="text-align: center;"><u>2</u></td> </tr> </tbody> </table> <p><u>1/</u> Describe on a Continuation Sheet.</p>	<u>Indirect Cost Category</u>	<u>Accumulation Method</u>	<u>Allocation Base Code</u>	<u>Allocation Sequence</u>	(a) Depreciation Use Allowance/Interest				Building	<u>No</u>	<u>L</u>	<u>1</u>	Equipment	<u>No</u>	<u>L</u>		Capital Improvements to Land <u>1/</u>	<u>No</u>	<u>P</u>		Interest <u>1/</u>	<u>No</u>	<u>L</u>		(b) Operation and Maintenance <u>1/</u>	<u>Yes</u>	<u>L</u>	<u>3</u>	(c) General Administration and General Expense	<u>Yes</u>	<u>C</u>	<u>4</u>	(d) Departmental Administration	<u>No</u>	<u>D</u>		(e) Sponsored Projects Administration	<u>No</u>	<u>D</u>		(f) Library	<u>Yes</u>	<u>P</u>		(g) Student Administration and Services	<u>Yes</u>	<u>P</u>		(h) Other <u>1/</u>				State and SUNY/Central Services	<u>No</u>	<u>P</u>	<u>2</u>
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COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART III - INDIRECT COSTS
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Item No.	Item Description																																			
3.2.0	<p>Service Centers. Service centers are departments or functional units which perform specific technical or administrative services primarily for the benefit of other units within a reporting unit. Service Centers include "recharge centers" and the "specialized service facilities" defined in Section J of Circular A-21. (The codes identified below should be inserted on the appropriate line for each service center listed. The column numbers correspond to the paragraphs listed below that provide the codes. Explain on a Continuation Sheet if any of the services are charged to users on a basis other than usage of the services. Enter "Z" in Column 1, if not applicable.)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 5%;">(1)</th> <th style="width: 5%;">(2)</th> <th style="width: 5%;">(3)</th> <th style="width: 5%;">(4)</th> <th style="width: 5%;">(5)</th> <th style="width: 5%;">(6)</th> </tr> </thead> <tbody> <tr> <td>(a) Scientific Computer Operation</td> <td style="text-align: center;">Z</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>(b) Business Data Processing</td> <td style="text-align: center;">Z</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>(c) Animal Care Facilities</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(d) Other Service Centers with Annual Operating Budgets exceeding \$1,000,000 or that generate significant charges to Federally sponsored agreements either as direct or indirect cost. (Specify below; use a Continuation Sheet, if necessary)</td> <td style="text-align: center;">Z</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table> <p>(1) Category Code: Use code "A" if the service center costs are billed only as direct costs of final cost objectives; code "B" if billed only to indirect cost categories or indirect cost pools; code "C" if billed to both direct and indirect cost objectives.</p> <p>(2) Burden Code: Code "A" - center receives an allocation of all applicable indirect costs; Code "B" partial allocation of indirect costs; Code "C" - no allocation of indirect costs.</p> <p>(3) Billing Rate Code: Code "A" - billing rates are based on historical costs; Code "B" - rates are based on projected costs; Code "C" - rates are based on a combination of historical and projected costs; Code "D" - billings are based on the actual costs of the billing period; Code "Y" - other (explain on a Continuation Sheet).</p> <p>(4) User Charges Code: Code "A" - all users are charged at the same billing rates; Code "B" - some users are charged at different rates than other users (explain on a Continuation Sheet).</p> <p>(5) Actual Costs vs. Revenues Code: Code "A" - billings (revenues) are compared to actual costs (expenditures) at least annually; Code "B" - billings are compared to actual costs less frequently than annually.</p> <p>(6) Variance Code: Code "A" - Annual variances between billed and actual costs are prorated to user credit or charges; Code "B" - variances are carried forward as adjustments to billing rate of future periods; Code "C" - annual variances are charged or credited to indirect costs; Code "Y" - other (explain on a Continuation Sheet).</p>		(1)	(2)	(3)	(4)	(5)	(6)	(a) Scientific Computer Operation	Z	-	-	-	-	-	(b) Business Data Processing	Z	-	-	-	-	-	(c) Animal Care Facilities	A	B	A	B	A	B	(d) Other Service Centers with Annual Operating Budgets exceeding \$1,000,000 or that generate significant charges to Federally sponsored agreements either as direct or indirect cost. (Specify below; use a Continuation Sheet, if necessary)	Z	-	-	-	-	-
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	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description																																										
3.3.0	<p><u>Indirect Cost Pools and Allocation Bases</u></p> <p>(Identify all of the indirect cost pools established for the accumulation of indirect costs, excluding service centers, and the allocation bases used to distribute accumulated indirect costs to Federally sponsored agreements or similar cost objectives within each major function or activity. For all applicable indirect cost pools, enter the applicable Allocation Base Code A through P, Y, or Z, to indicate the basis used for allocating accumulated pool costs to Federally sponsored agreements or similar cost objectives).</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"></th> <th style="text-align: left; width: 60%;"><u>Indirect Cost Pools</u></th> <th style="text-align: left; width: 30%;"><u>Allocation Base Code</u></th> </tr> </thead> <tbody> <tr> <td>A.</td> <td>Instruction</td> <td></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input checked="" type="checkbox"/> On-Campus</td> <td style="text-align: center;"><u>D</u></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input checked="" type="checkbox"/> Off-Campus</td> <td style="text-align: center;"><u>D</u></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input type="checkbox"/> Other ^{1/}</td> <td style="text-align: center;">-</td> </tr> <tr> <td>B.</td> <td>Organized Research</td> <td></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input checked="" type="checkbox"/> On-Campus</td> <td style="text-align: center;"><u>D</u></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input checked="" type="checkbox"/> Off-Campus</td> <td style="text-align: center;"><u>D</u></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input type="checkbox"/> Other ^{1/}</td> <td style="text-align: center;">-</td> </tr> <tr> <td>C.</td> <td>Other Sponsored Activities</td> <td></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input checked="" type="checkbox"/> On-Campus</td> <td style="text-align: center;"><u>D</u></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input checked="" type="checkbox"/> Off-Campus</td> <td style="text-align: center;"><u>D</u></td> </tr> <tr> <td></td> <td style="padding-left: 20px;"><input type="checkbox"/> Other ^{1/}</td> <td style="text-align: center;">-</td> </tr> <tr> <td></td> <td>D. Other Institutional Activities ^{1/}</td> <td></td> </tr> </tbody> </table>		<u>Indirect Cost Pools</u>	<u>Allocation Base Code</u>	A.	Instruction			<input checked="" type="checkbox"/> On-Campus	<u>D</u>		<input checked="" type="checkbox"/> Off-Campus	<u>D</u>		<input type="checkbox"/> Other ^{1/}	-	B.	Organized Research			<input checked="" type="checkbox"/> On-Campus	<u>D</u>		<input checked="" type="checkbox"/> Off-Campus	<u>D</u>		<input type="checkbox"/> Other ^{1/}	-	C.	Other Sponsored Activities			<input checked="" type="checkbox"/> On-Campus	<u>D</u>		<input checked="" type="checkbox"/> Off-Campus	<u>D</u>		<input type="checkbox"/> Other ^{1/}	-		D. Other Institutional Activities ^{1/}	
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3.4.0	<p><u>Composition of Indirect Cost Pools</u> (For each pool identified under Items 3.1.0 and 3.2.0, describe on a continuation sheet the major organizational components, subgroupings of expenses, and elements of cost included.)</p>																																										
3.5.0	<p><u>Composition of Allocation Bases</u> (For each allocation base code used in Items 3.1.0 and 3.3.0 describe on a continuation sheet the makeup of the base. For example, if a modified total direct cost base is used, specify which of the elements of direct cost identified in Part II, Direct Costs, that are included, e.g., materials, salaries and wages, fringe benefits, travel costs, and excluded, e.g., subcontract costs over first \$25,000. Where applicable explain if service centers are included or excluded. Specify the benefiting functions and activities included. If any cost objectives are excluded from the allocation base, such cost objectives and the alternate allocation method used should be identified. If an indirect cost allocation is based on Cost Analysis Studies, identify the study and fully describe the study methods and techniques applied, the composition of the specific allocation base used, and the frequency of each recurring study.)</p> <p>^{1/} Describe on a Continuation Sheet.</p>																																										

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART III - INDIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
3.6.0	<p><u>Allocation of Indirect Costs to Programs That Pay Less Than Full Indirect Costs.</u> Are appropriate direct costs of all programs and activities included in the indirect cost allocation bases, regardless of whether allocable indirect costs are fully reimbursed by the sponsoring organizations?</p> <p>A. <input checked="" type="checkbox"/> Yes B. <input type="checkbox"/> No ^{1/}</p> <p>^{1/} Describe on a Continuation Sheet.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART III - INDIRECT COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
3.1.0	<p><u>Indirect Cost Categories - Accumulation and Allocation</u></p> <p>Accumulation Methods</p> <p><u>Depreciation</u> The acquisition costs of buildings, equipment and capital improvements to land and the related depreciation expenses are maintained in separate systems and periodically recorded in the University's accounting system. The depreciation amounts included in the F&A proposal are reconciled to the amounts included in the University's financial statements.</p> <p><u>Interest</u> Interest costs related to buildings acquired or completed on or after July 1, 1982 are obtained via debt cost analysis performed by the SUNY Construction Fund. This analysis is maintained in separate workpapers prepared by the Construction Fund.</p> <p>Debt service is reported on an accrual basis in SUNY's financial statements; the accrued amounts are used in the F&A calculation. The allocation of interest costs to individual buildings begins with determining which bond issues were used to finance the costs of a construction project. Usually, a project is financed from multiple bond issues and involves several building components (e.g. HVAC, electrical, etc.) and could impact multiple buildings. A percentage is calculated by dividing the costs of a specific project that were financed from a particular bond issue by all projects financed from that bond issue. If the project covers several buildings, each building's percentage of the total project costs is determined. The project's percentage of the total cost of all projects is then multiplied by the building's percentage of all buildings covered by that project. The resulting percentage is multiplied by the total annual interest associated with the bond issue to determine the building's share of the interest costs. This process is repeated for all bond issues to determine the total annual interest cost of each building financed by the bond issues.</p> <p><u>Departmental Administration</u> Departmental administration expenses are only partially identified by the accounting system. This cost pool consists of administrative costs of deans' offices; costs associated with the administrative work of department heads, faculty and other professional research and academic staff; and other departmental administrative and support services. The costs of deans' offices are identified by the accounting system. The costs associated with administrative activities of department heads, faculty and other professional research and academic staff are covered by a standard allowance of 3.6 percent of modified total direct costs (MTDC) specified in Appendix III Section B.6.a (2) of OMB 2 CFR Part 200.</p> <p>The remaining departmental support costs consist of salaries and fringe benefits of administrative and clerical staff (excluding direct charges for administrative and clerical services under the conditions discussed in Item 2.1.0) and professional business and administrative officers (e.g., department business managers, lab directors). The salaries and fringe benefits of the professional business and administrative officers are assigned to the Departmental Administration (DA) cost pool. The portion of salaries and fringe benefits of administrative and clerical staff included in the DA cost pool is determined by use of Direct Charge Equivalents (DCEs). DCEs are mathematical formulas that estimate the portion of departmental general support salaries and fringe benefits that should be assigned directly to instruction, and the portion that should be included in the departmental administration indirect cost pool. The DCE ratio used for general support salaries and wages is general support salaries and wages charged directly to sponsored projects, divided by faculty and professional salaries charged directly to sponsored projects. This ratio is applied to unrestricted faculty and professional salaries, excluding the standard 3.6% faculty administrative allowance, to determine the general support salaries and wages assigned directly to instruction. The remaining general support salaries and wages are included in the DA indirect cost pool. The DCE ratios are developed and applied on a department-by-department basis.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART III - INDIRECT COSTS
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Item No.	Item Description
3.1.0	<p><u>Indirect Cost Categories - Accumulation and Allocation.</u> (cont.)</p> <p><u>Sponsored Projects Administration</u> Costs at University at Albany (primarily RF SUNY staff located at University at Albany) related to sponsored projects administration are identified, recorded, and accumulated in the accounting system. The administrative costs associated with the central office of the RF for SUNY are allocated to each campus as described in Part VII.</p> <p><u>State and SUNY Central Services</u> Central Service costs are comprised of expenses from New York State Central Services, the Systems Administration Office of the State University of New York and the SUNY Construction Fund. These expenses are identified, recorded and accumulated in their respective accounting systems and allocated to the University at Albany.</p> <ul style="list-style-type: none"> • <i>New York State Central Services</i> - Represents the portion of state support costs allocated to the SUNY system. The allocations are made in a Statewide Cost Allocation plan for the State of New York approved by U.S. DHHS. The State Central Services costs are allocated to the SUNY system and further allocated to each campus based on total costs . • <i>SUNY System Administration</i> - Represents the campus portion of the administrative costs associated with the SUNY System Administration office in Albany, New York. These costs are identified, grouped by function, and distributed to the campuses in the SUNY System Administration cost allocation calculation. System Administration costs are allocated to the campuses based on total costs. • <i>SUNY Construction Fund</i> - Represents the campus portion of the operating costs associated with the SUNY Construction Fund office in Albany, New York. Operating costs are obtained from the Fund's financial statement and allocated to the campuses based on building costs. The distribution is identified in the SUNY System Administration cost allocation calculation. The costs identified to the campus are included in the Operations and Maintenance indirect cost pool. <p><u>All Other F&A Cost Categories</u> The remaining indirect cost categories are identified by the University's accounting system. As noted in 1.2.0, adjustments and reclassifications are needed to recast the information in the financial accounting system into the cost pools required by OMB 2 CFR Part 200. The specific adjustments and reclassifications are listed and explained in the University's indirect cost proposals.</p>

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Item No.	Item Description
3.1.0	<p><u>Indirect Cost Categories - Accumulation and Allocation.</u> (cont.)</p> <p>ALLOCATION BASE CODES</p> <p><u>Depreciation on Capital Improvements to Land</u> Depreciation on capital improvements to land are allocated based on the standard method in Appendix III Section B.2.b. of OMB 2 CFR Part 200, which uses a combination of full-time-equivalent student and employee data, and salaries and wages in a multi-step allocation process.</p> <p><u>Operations and Maintenance Utility Costs</u> Utility costs will be allocated in future F&A proposals based on the standard method in OMB 2 CFR Part 200, Appendix III Part B.4.c., which uses effective square footage as the allocation process.</p> <p><u>Library</u> Library costs are allocated based on the standard method in Appendix III sections B.8.b and c. of OMB 2 CFR Part 200, which uses a combination of full-time-equivalent student and employee data, and salaries and wages in a multi-step allocation process.</p> <p><u>Student Administration and Services</u> Student Administration and Services are allocated entirely to the instruction function in accordance with the standard base in Appendix III section B.9.b. of OMB 2 CFR Part 200.</p> <p><u>State and SUNY Central Services</u> The allocation of State Central Service Costs to the University is described under "accumulation methods" in this section. State Central Service Costs allocated to the University are further allocated to University functions based on modified total costs.</p> <p>The allocation of SUNY System Administration and SUNY Construction Fund costs to the University are also described under "accumulation methods" in this section. The amounts allocated to the University are added to appropriate University indirect cost groups (e.g., operations and maintenance, general administration) and are further allocated to University functions as part of the allocations of those pools.</p>
3.2.0	<p><u>Service Centers.</u></p> <p>(a) The University does not have a scientific computer operations facility.</p> <p>(b) The University does not charge users for business data processing costs.</p> <p>(c) Space costs associated with the animal care facility (e.g., building depreciation, operation and maintenance expenses) are distributed to functions performed in the facility based on the amount of net assignable square feet occupied by each function. Functional usage is determined on a room-by-room basis as part of the space inventory and functional use survey described in 3.5.0. The functional coding of this space complies with OGAM Action Transmittal 2000-1 issued by the Department of Health and Human Services on November 15, 1999.</p> <p>The only differential rate is that external users may be charged at a higher rate than internal users, which include federally funded projects. The charge to sponsored awards includes equipment depreciation of facility specific equipment but contains no additional overhead costs. The Animal Care Facility does not fully recover its costs and is subsidized by the University. It is acknowledged that the Cost Allocation Services (CAS) may raise the issue of treating these losses as additions to the organized research base, where applicable, in future F&A negotiations.</p>

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Item No.	Item Description
3.4.0	<p><u>Composition of Indirect Cost Pools.</u></p> <p>(a) <u>Depreciation.</u> Included in this pool is the depreciation on the institution's buildings, capital improvements to land and buildings, and equipment computed in accordance with Section 436 of OMB 2 CFR Part 200. The depreciation cost pools exclude depreciation on assets paid for with Federal funds. The equipment depreciation pool also excludes depreciation on equipment charged to non-federal sponsored agreements in accordance with guidance issued by OMB. If the University has title to this equipment, depreciation on the remaining undepreciated cost of the equipment is included in the equipment depreciation pool after the non-federal agreements expire. See Part IV for further details.</p> <p><u>Interest.</u> Included in this pool are the external interest expenses associated with certain buildings and capital improvements as defined in OMB 2 CFR Part 200, Appendix III Section B.3., and section 449. See Item 3.1.0 for additional detail regarding the methodology employed to accumulate interest costs.</p> <p>(b) <u>Operation and Maintenance.</u> Included in this pool are the expenses incurred for the administration, supervision, operation (including utility costs), maintenance, preservation, and protection of the institution's physical plant as defined in OMB 2 CFR Part 200, Appendix III Section B.4., with all applicable allocations from other F&A cost pools.</p> <p>(c) <u>General Administration and General Expense.</u> Included in this pool are the expenses incurred for the general executive and administrative offices of the institution and other expenses of a general character that do not relate solely to any major function of the institution, as defined in OMB 2 CFR Part 200, Appendix III Section B.5., with all applicable allocations from other F&A pools.</p> <p>(d) <u>Departmental Administration.</u> Included in this pool are the salaries and fringe benefit expenses incurred for administrative and supporting services that benefit common or joint departmental activities or objectives in academic deans' offices, academic departments and divisions, and organized research institutes, study centers and research centers, as defined in OMB 2 CFR Part 200, Section B.6., with all applicable allocations from other F&A pools. Also included in this pool is the standard allowance of 3.6 percent of modified total direct costs as specified in Paragraph B.6.a.(2) of OMB 2 CFR Part 200 Appendix III to cover the costs associated with administrative activities of department heads, faculty, and other professional academic staff. See 3.1.0 for additional information on the composition and accumulation of the departmental administration cost pool.</p> <p>(e) <u>Sponsored Project Administration.</u> Included in this pool are the expenses incurred by the separate organization established primarily to administer sponsored projects, as defined in OMB 2 CFR Part 200, Appendix III Section B.7., with all applicable allocations from other F&A pools. This cost pool consists of departments such as the Offices for Sponsored Programs, Research Foundation Human Resources, Administrative Services, Office of Regulatory and Research Compliance and Sponsored Funds Financial Management and the University's allocable share of RF SUNY Central Office costs.</p> <p>(f) <u>Library.</u> Included in this pool are the expenses incurred for the operation of the libraries as defined in OMB 2 CFR Part 200, Appendix III Section B.8., with all applicable allocations from other F&A pools.</p> <p>(g) <u>Student Administration and Services.</u> Included in this pool are the expenses incurred for the administration of student affairs and for services for students as defined in OMB 2 CFR Part 200, Appendix III Section B.9., with all applicable allocations from other F&A pools.</p> <p>(h) <u>State and SUNY Central Services.</u> Included in this pool are the expenses from the New York State Central Service Statewide Cost Allocation Plan and SUNY System Administration.</p>

Item No.	Item Description
3.5.0	<p><u>Composition of Allocation Bases.</u></p> <p><u>Depreciation on Buildings and Equipment</u> Depreciation on buildings are allocated on a building-by-building basis among the functions performed in each building (e.g., organized research, instruction) based on the amount of net assignable square feet occupied by each function. Functional usage is determined on a room-by-room basis through a space inventory and functional use survey, which assigns a specific percentage of use to each function performed in each room. The alternate space methodology is used to determine which academic departments are surveyed. Under the alternate space methodology an organized research Modified Total Direct Cost (MTDC) threshold is established for academic departments that are surveyed. The space for academic departments that fall under the established threshold is functionalized using departmental salaries and wages. A detailed description of the space inventory and functional use survey is included in the University's indirect cost proposal.</p> <p>Most equipment is identified to specific rooms. Depreciation on this equipment is allocated based on the functional use of the room in which the equipment is located. Depreciation on equipment that cannot be identified to specific rooms is allocated based on the functional use of space of the building in which the equipment is located.</p> <p><u>Depreciation on Capital Improvements to Land</u> As indicated in 3.1.0, depreciation on capital improvements to land are allocated based on the standard method in Appendix III section B.2.b.(4) of OMB 2 CFR Part 200.</p> <p><u>Interest</u> Interest costs are allocated on the same basis as the depreciation on the buildings to which the interest relates.</p> <p><u>Operation and Maintenance</u> Operations and Maintenance expenses are identified to the University's academic, auxiliary and operations, as well as specific campuses via the accounting system. Expenses identified for a specific building or campus are allocated to the buildings and to the functions in each building based on square footage. Costs applicable to multiple campuses are allocated to each campus based on square footage. Where applicable utility costs are allocated to buildings based on meter statistics and to the functions of the building on square footage. Utility costs will be allocated in future F&A proposals based on the standard method in OMB 2 CFR Part 200, Appendix Part B.4.c. which uses effective square footage as the allocation process. All other costs are allocated to buildings and to the functions in each building based on square footage. This distribution is based on the space inventory and functional use survey described under building depreciation.</p> <p><u>General Administration and General Expenses</u> General Administration and general expenses, are allocated based on modified total costs (MTC). These costs consist of salaries and wages, fringe benefits, materials and supplies, services, travel, and subawards (up to the first \$25,000 of each, regardless of the period covered). The following cost elements are excluded from the modified total costs base: equipment that meets the University's capitalization threshold, other capital expenditures, charges for patient care and tuition remission, space rental costs, scholarships and fellowships, and the portion of each subaward in excess of \$25,000.</p>

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Item No.	Item Description
3.5.0	<p><u>Composition of Allocation Bases.</u> (cont.)</p> <p><u>Departmental Administration Expenses</u> Departmental Administration expenses are allocated based on modified total direct cost (MTDC), which consists of the same cost elements as the MTC base used to allocate general administration and general expenses. As stipulated in Appendix III of section B.6. of OMB 2 CFR Part 200, the administrative expenses of the dean's office of each college and school are allocated to the academic departments and other organizational units within that college or school. The administrative expenses of each department, plus the department's share of the dean's office costs, are allocated to the functions within that department.</p> <p><u>Sponsored Projects Administration</u> Sponsored Projects Administration is allocated based on the MTDC of the sponsored projects within each major function of the institution. MTDC for this purpose consists of the same cost elements as the allocation base for general administration and general expenses and departmental administration.</p> <p><u>Library</u> As noted in 3.1.0, Library costs are allocated based on the standard method in Appendix III section B.8.b. and c. of OMB 2 CFR Part 200.</p> <p><u>Student Administration and Services</u> As stated in 3.1.0, Student Administration and Services are allocated entirely to instruction.</p> <p><u>New York State Central Service Costs and SUNY System Administration</u> Central service costs are allocated to campuses based on total costs and then to functions on campus based on modified total costs, which consist of the same cost elements as the allocation base for general administration and general expenses, departmental administration, and sponsored projects administration.</p> <p><u>Final Distribution Base</u> The final distribution base (i.e., the base used to allocate the accumulated F&A costs of each major function to sponsored agreements within that function) is also MTDC and consists of the same cost elements as the base for allocating the administrative cost pools noted above.</p> <p><u>Cost Sharing</u> Cost sharing of direct costs on sponsored agreements is included in the same indirect cost allocation base (e.g. organized research) as the costs charged to the agreements. The University's policies on cost sharing are cited in section 2.5.2.</p>

END OF PART

Item No.	Item Description																																																						
4.1.0	<p style="text-align: center;">Part IV</p> <p>Depreciation charged to Federally Sponsored Agreements or Similar Cost Objectives. (For each asset category listed below, enter a code from A through C in Column (1) describing the method of depreciation; a code from A through D in Column (2) describing the basis for determine useful life; a code from A through C in Column (3) describing how depreciation methods or use allowances are applied to property units; and Code A or B in Column (4) indicating whether or not the estimated residual value is deducted from the total cost of depreciable assets. Enter Code Y in each column of an asset category where another or more than one method applies. Enter Code Z in Column (1) only, if an asset category is not applicable).</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 30%;"><u>Asset Category</u></th> <th style="text-align: center; width: 15%;"><u>Depreciation Method</u></th> <th style="text-align: center; width: 15%;"><u>Useful Life</u></th> <th style="text-align: center; width: 15%;"><u>Property Unit</u></th> <th style="text-align: center; width: 15%;"><u>Residual Value</u></th> </tr> </thead> <tbody> <tr> <td>(a) Land Improvements</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(b) Buildings</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(c) Building Improvements</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(d) Leasehold Improvements</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(e) Equipment</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(f) Furniture and Fixtures</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(g) Automobiles and Trucks</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(h) Tools</td> <td style="text-align: center;">A</td> <td style="text-align: center;">C</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> </tr> <tr> <td>(i) Enter Code Y on this line if other asset categories are used and enumerate on a continuation sheet each such asset category and the applicable codes. (Otherwise enter Code Z)</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> </tr> </tbody> </table> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>Column (1) - Depreciation Method Code</u></p> <p>A. Straight Line B. Expenses at Acquisition C. Use Allowance Y. Other or more than one method ^{1/}</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Column (2) - Useful Life Code</u></p> <p>A. Replacement Experience B. Term of Lease C. Estimated service life D. As prescribed for use allowance by office of Management and Budget Circular A-21. Y. Other or more than one method ^{1/}</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p><u>Column (3) - Property Control Unit</u></p> <p>A. Individual units are accounted for separately B. Applied to groups of assets with similar service lives C. Applied to groups of assets with varying service lives Y. Other or more than one method ^{1/}</p> </td> <td style="vertical-align: top;"> <p><u>Column (4) - Residual Value Code</u></p> <p>A. Residual value is deducted B. Residual value is not deducted Y. Other or more than one method ^{1/}</p> </td> </tr> </table> <p>^{1/} Describe on a Continuation Sheet.</p>	<u>Asset Category</u>	<u>Depreciation Method</u>	<u>Useful Life</u>	<u>Property Unit</u>	<u>Residual Value</u>	(a) Land Improvements	A	C	A	B	(b) Buildings	A	C	A	B	(c) Building Improvements	A	C	A	B	(d) Leasehold Improvements	A	C	A	B	(e) Equipment	A	C	A	B	(f) Furniture and Fixtures	A	C	A	B	(g) Automobiles and Trucks	A	C	A	B	(h) Tools	A	C	A	B	(i) Enter Code Y on this line if other asset categories are used and enumerate on a continuation sheet each such asset category and the applicable codes. (Otherwise enter Code Z)	Y	Y	Y	Y	<p><u>Column (1) - Depreciation Method Code</u></p> <p>A. Straight Line B. Expenses at Acquisition C. 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COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART IV - DEPRECIATION AND USE ALLOWANCES
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
4.1.1	<p>Asset Valuations and Useful Lives. Are the asset valuations and useful lives used in your indirect cost proposal consistent with those used in the institution's financial statement? (Mark one.)</p> <p>A. <input checked="" type="checkbox"/> Yes B. <input type="checkbox"/> No ^{1/}</p>
4.2.0	<p>Fully Depreciated Assets. Is a usage charge for fully depreciated assets charged to Federally sponsored agreements or similar cost objectives? (Mark one. If yes, describe the basis for the charge on a continuation sheet.)</p> <p>A. <input type="checkbox"/> Yes B. <input checked="" type="checkbox"/> No</p>
4.3.0	<p>Treatment of Gains and Losses on Disposition of Depreciable Property. Gains and losses are: (Mark the appropriate line(s) and if more than one is marked, explain on a continuation sheet.)</p> <p>A. <input type="checkbox"/> Excluded from determination of sponsored agreements costs B. <input checked="" type="checkbox"/> Credited or charged currently to the same pools to which the depreciation of the assets was originally charged C. <input type="checkbox"/> Taken into consideration in the depreciation cost basis of the new items, where trade-in is involved D. <input type="checkbox"/> Not accounted for separately, but reflected in the depreciation reserve account Y. <input type="checkbox"/> Other(s) ^{1/} Z. <input type="checkbox"/> Not applicable</p>
4.4.0	<p>Criteria for Capitalization. (Enter (a) the minimum dollar amount of expenditures which are capitalized for acquisition, addition, alteration, donation and improvement of capital assets, and (b) the minimum number of expected life years of assets which are capitalized. If more than one dollar amount or number applies, show the information for the majority of your capitalized assets, and enumerate on a continuation sheet the dollar amounts and/or number of years for each category or subcategory of assets involved which differs from those for the majority of assets.)</p> <p>A. Minimum Dollar Amount \$ _____ B. Minimum Life Years _____</p> <p>See continuation sheet.</p>
4.5.0	<p>Group of Mass Purchase. Are group or mass purchases (initial complement) of similar items, which individually are less than the capitalization amount indicated above, capitalized? (Mark one)</p> <p>A. <input type="checkbox"/> Yes ^{1/} B. <input checked="" type="checkbox"/> No</p> <p>^{1/} Describe on a Continuation Sheet.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART IV - DEPRECIATION AND USE ALLOWANCES
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description															
4.1.0	<p><u>Depreciation Charged to Federally Sponsored Agreements or Similar Cost Objectives.</u> In determining both building and equipment useful lives the criteria outlined in Section 200.436) of OMB 2 CFR Part 200, such as "type of construction" and "nature of the equipment", were considered for each class of asset. The University also capitalizes and depreciates intangibles assets</p> <table border="1"> <thead> <tr> <th><u>Asset Category</u></th> <th><u>Depreciation Method</u></th> <th><u>Useful Life</u></th> <th><u>Property Unit</u></th> <th><u>Residual Value</u></th> </tr> </thead> <tbody> <tr> <td>Intangible assets</td> <td>A</td> <td>C</td> <td>A</td> <td>B</td> </tr> </tbody> </table>	<u>Asset Category</u>	<u>Depreciation Method</u>	<u>Useful Life</u>	<u>Property Unit</u>	<u>Residual Value</u>	Intangible assets	A	C	A	B					
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Intangible assets	A	C	A	B												
4.3.0	<p><u>Treatment of Gains and Losses on Disposition of Depreciable Property.</u> The University complies with OMB 2 CFR Part 200 , section 200.443 by offsetting depreciation expense with gains or losses on disposition of depreciable property.</p>															
4.4.0	<p><u>Criteria for Capitalization.</u></p> <table border="1"> <thead> <tr> <th>FIXED ASSET</th> <th>(A) MINIMUM DOLLAR AMOUNT</th> <th>(B) MINIMUM USEFUL LIVES FOR CAPITALIZING ASSETS</th> </tr> </thead> <tbody> <tr> <td>Buildings</td> <td>All</td> <td>All</td> </tr> <tr> <td>Buildings, Renovation*, & Improvement</td> <td>\$100,000</td> <td>Over 1 Year (*)</td> </tr> <tr> <td>Equipment</td> <td>\$5,000</td> <td>Over 1 Year</td> </tr> <tr> <td>Intangible Assets</td> <td>\$1,000,000</td> <td>Over 1 Year</td> </tr> </tbody> </table> <p>(*) The renovation must extend the useful life or capacity of the component/asset.</p>	FIXED ASSET	(A) MINIMUM DOLLAR AMOUNT	(B) MINIMUM USEFUL LIVES FOR CAPITALIZING ASSETS	Buildings	All	All	Buildings, Renovation*, & Improvement	\$100,000	Over 1 Year (*)	Equipment	\$5,000	Over 1 Year	Intangible Assets	\$1,000,000	Over 1 Year
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END OF PART

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART V - OTHER COSTS AND CREDITS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
	<p style="text-align: center;">Part V</p> <p>5.1.0 Method of Charging Leave Costs. Do you charge vacation, sick, holiday and sabbatical leave costs to sponsored agreements on the cash basis of accounting (i.e., when the leave is taken or paid), or on the accrual basis of accounting (when the leave is earned)? (Mark applicable line(s)).</p> <p>A. <input checked="" type="checkbox"/> Cash B. <input type="checkbox"/> Accrual <u>1/</u></p> <p>5.2.0 Applicable Credits. This item is directed at the treatment of "applicable credits" as defined in Section 200.406 of OMB 2 CFR Part 200 and other incidental receipts (e.g., purchase discounts, insurance refunds, library fees and fines, parking fees, etc.). (Indicate how the principal types of credits and incidental receipts the institution receives are usually handled.)</p> <p>A. <input type="checkbox"/> The credits/receipts are offset against the specific direct or indirect costs to which they relate. B. <input type="checkbox"/> The credits/receipts are handled as a general adjustment to the indirect pool. C. <input type="checkbox"/> The credits/receipts are treated as income and are not offset against costs. D. <input checked="" type="checkbox"/> Combination of methods. <u>1/</u> Y. <input type="checkbox"/> Other. <u>1/</u></p> <p><u>1/</u> Describe on a Continuation Sheet.</p> <p>Those transactions that represent true applicable credits (e.g., purchase discounts, insurance refunds, rebates, adjustments of overpayments) are offset against the related costs. Incidental receipts, such as library and parking fees and fines, are considered income and are not offset against costs.</p> <p>The RF for SUNY earns rebate revenue from the use of a credit card program. Annually a payment is made back to the federal government for the portion of the rebate (less applicable expenses) earned on federal programs.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART VI - DEFERRED COMPENSATION AND INSURANCE COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description								
	Instructions for Part VI								
	<p>This part covers the measurement and assignment of costs for employee pensions, post retirement benefits other than pensions (including post retirement health benefits) and insurance. Some organizations may incur all of these costs at the main campus level or for public institutions at the governmental unit level, while others may incur them at subordinate organization levels. Still others may incur a portion of these costs at the main campus level and the balance at subordinate organization levels.</p> <p>Where the segment (reporting unit) does not directly incur such costs, the segment should, on a continuation sheet, identify the organizational entity that incurs and records such costs. When the costs allocated to Federally sponsored agreements are material, and the reporting unit does not have access to the information needed to complete an Item, the reporting unit should require that entity to complete the applicable portions of this Part VI. (See item 4, page (i), General Instructions)</p>								
6.1.0	<u>Pension Plans.</u>								
6.1.1	<p><u>Defined-Contribution Pension Plans.</u> Identify the types and number of pension plans whose costs are charged to Federally sponsored agreements. (Mark applicable line(s) and enter number of plans.)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%; text-align: center;">Type of Plan</th> <th style="width: 30%; text-align: center;">Number of Plans</th> </tr> </thead> <tbody> <tr> <td>A. ___ Institution employees participate in State/Local Government Retirement Plan(s)</td> <td style="text-align: center;">___</td> </tr> <tr> <td>B. <u>x</u> Institution uses TIAA/CREF plan or other defined contribution plan that is managed by an organization not affiliated with the institution</td> <td style="text-align: center;"><u>2</u></td> </tr> <tr> <td>C. ___ Institution has its own Defined - Contribution Plan(s) - <u>1/</u></td> <td style="text-align: center;">___</td> </tr> </tbody> </table>	Type of Plan	Number of Plans	A. ___ Institution employees participate in State/Local Government Retirement Plan(s)	___	B. <u>x</u> Institution uses TIAA/CREF plan or other defined contribution plan that is managed by an organization not affiliated with the institution	<u>2</u>	C. ___ Institution has its own Defined - Contribution Plan(s) - <u>1/</u>	___
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C. ___ Institution has its own Defined - Contribution Plan(s) - <u>1/</u>	___								
6.1.2	<p><u>Defined-Benefit Pension Plan.</u> (For each defined-benefit plan (other than plans that are part of a State or Local government pension plan) describe on a continuation sheet the actuarial cost method, the asset valuation method, the criteria for changing actuarial assumptions and computations, the amortization periods for prior service costs, the amortization periods for actuarial gains and losses, and the funding policy.)</p> <p><u>1/</u> Describe on a Continuation Sheet.</p>								

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART VI - DEFERRED COMPENSATION AND INSURANCE COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
6.2.0	<p>Post Retirement Benefits Other Than Pensions. (including post retirement health care benefits) (PRBs). (Identify on a continuation sheet all PRB plans whose costs are charged to Federally sponsored agreements. For each plan listed, state the plan name and indicate the approximate number and type of employees covered by each plan.)</p> <p>Z. <input type="checkbox"/> Not Applicable</p>
6.2.1	<p>Determination of Annual PRB Costs. (On a continuation sheet, indicate whether PRB costs charged to Federally sponsored agreements are determined on the cash or accrual basis of accounting. If costs are accrued, describe the accounting practices used, including actuarial cost method, the asset valuation method, the criteria for changing actuarial assumptions and computations, the amortization periods for prior service costs, the amortization periods for actuarial gains and losses, and the funding policy.)</p>
6.3.0	<p>Self-Insurance Programs (Employee Group Insurance). Costs of the self-insurance programs are charged to Federally sponsored agreements or similar cost objectives: (Mark one)</p> <p>A. <input type="checkbox"/> When accrued (book accrual only) B. <input type="checkbox"/> When contributions are made to a nonforfeitable fund C. <input type="checkbox"/> When contributions are made to a forfeitable fund D. <input type="checkbox"/> When the benefits are paid to an employee E. <input type="checkbox"/> When amounts are paid to an employee welfare plan Y. <input checked="" type="checkbox"/> Other or more than one method <u>1/</u> Z. <input type="checkbox"/> Not Applicable</p>
6.4.0	<p>Self-Insurance Programs (Worker's Compensation, Liability and Casualty Insurance)</p>
6.4.1	<p>Worker's Compensation and Liability. Costs of such self-insurance programs are charged to Federally sponsored agreements or similar cost objectives: (Mark one.)</p> <p>A. <input type="checkbox"/> When claims are paid or losses are incurred (no provision for reserves) B. <input type="checkbox"/> When provisions for reserves are recorded based on the present value of the liability C. <input type="checkbox"/> When provisions for reserves are recorded based on the full or undiscounted value, as contrasted with present value, of the liability D. <input type="checkbox"/> When funds are set aside or contributions are made, to a fund Y. <input checked="" type="checkbox"/> Other or more than one method <u>1/</u> Z. <input type="checkbox"/> Not Applicable</p> <p><u>1/</u> Describe on a Continuation Sheet.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART VI - DEFERRED COMPENSATION AND INSURANCE COSTS
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
6.4.2	<p>Casualty Insurance. Costs of such self-insurance programs are charged to Federally sponsored agreements or similar cost objectives: (Mark one.)</p> <p>A. <input type="checkbox"/> When losses are incurred (no provision for reserves)</p> <p>B. <input type="checkbox"/> When provisions for reserves are recorded based on replacement costs</p> <p>C. <input type="checkbox"/> When provisions for reserves are recorded based on reproduction costs new less observed depreciation (market value) excluding the value of land and other indestructibles.</p> <p>D. <input type="checkbox"/> Losses are charged to fund balance with no charge to contracts and grants (no provision for reserves)</p> <p>Y. <input type="checkbox"/> Other or more than one method <u>1/</u></p> <p>Z. <input checked="" type="checkbox"/> Not Applicable</p> <p><u>1/</u> Describe on a Continuation Sheet.</p>

<p align="center">COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT</p> <p align="center">REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS</p>	<p align="center">CONTINUATION SHEET PART VI-DEFERRED COMPENSATION AND INSURANCE COSTS</p>
	<p align="center">THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY</p>

Item No.	Item Description
6.1.1	<p><u>Defined-Contribution Pension Plans.</u> There is one TIAA/CREF plan for the RF for SUNY, and one plan for SUNY.</p>
6.2.0	<p><u>Post-Retirement Benefits Other Than Pensions.</u> SUNY employees qualify for post-retirement health insurance benefits and survivor benefits as part of the overall New York State benefit plan.</p> <p>RF for SUNY employees qualify for post-retirement benefits via a separately funded plan. The RF plan is referred to as "The Research Foundation for The State University of New York Post-Retirement Benefits Plan." An employee is eligible for retiree health coverage provided he/she was a participant in the active health program prior to retirement and meets the age and service requirement. The number of active, retired, and disabled employees of the RF for SUNY covered as of July 1, 2013 was 6,310.</p> <p>The RF for SUNY also maintains a Voluntary Employee Benefit Association (VEBA) trust for the postretirement benefit plan. The assets held in the VEBA trust help to reduce the accumulated postretirement benefit obligation.</p>
6.2.1	<p><u>Determination of Annual PRB Costs.</u> SUNY employees receive PRB as part of the New York State plan.</p> <p>The RF for SUNY follows the standards set by Financial Accounting Standards Board Accounting Standards Codification (ASC) Topic 715 for audited financial statement purposes. However, the liability is partially funded and only the amount funded each year is claimed against federal programs plus the current year actual benefit payments.</p> <p>The RF Board of Directors has authorized management to fund the liability at the beginning of each fiscal year as the sum of:</p> <ul style="list-style-type: none"> • The service cost measured at the beginning of the year, plus • Amortization of the unfunded liability at July 1, 2008 over 30 years, plus • Amortization of liability and asset gains and losses over the average future working lifetime of active employees. <p>The service cost is the actuarial present value of that portion of retiree health benefits earned each year by active employees.</p> <p>For funding purposes the liability is measured based on actual RF retirement patterns (projected unit credit methodology) instead of earliest eligibility for retirement (ASC Topic 715 methodology).</p> <p>The responses to the other items in this section are in the attached actuarial report (Attachment A).</p>
6.3.0	<p><u>Self-Insurance Programs (Employee Group Insurance)</u></p> <p>The costs of Employee Group Insurance are included in the fringe benefit expense pool and charged to federal programs as part of the fringe benefit rates that are negotiated with DHHS. Dental, vision and prescription drug expenses in the Preferred Provider Organization (PPO) plan in the regular employee fringe rate as well as medical, dental and vision costs in the graduate student fringe rate are charged to the fringe benefit expense pools when paid.</p>

<p>COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT</p> <p>REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS</p>	<p>CONTINUATION SHEET PART VI-DEFERRED COMPENSATION AND INSURANCE COSTS</p> <p>THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY</p>
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<p>6.4.1</p>	<p><u>Workers' Compensation and Liability.</u> The response to this item covers only workers' compensation. The University purchases insurance for liability coverage.</p> <p>The RF for SUNY's Workers' Compensation policy (and yearly expense to the fringe benefit pool) is based upon actual claims paid plus administrative fees. Also included in the annual expense are adjustments from prior year retrospective rating insurance policies.</p>
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END OF PART

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	PART VII - CENTRAL SYSTEM OR GROUP EXPENSES
	THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY

Item No.	Item Description
	<p style="text-align: center;">DISCLOSURE BY CENTRAL SYSTEM OFFICE, OR GROUP (INTERMEDIATE ADMINISTRATION) OFFICE, AS APPLICABLE.</p> <p style="text-align: center;">Instructions for Part VII</p> <p>This part should be completed only by the central system office or a group office of an educational system when that office is responsible for administering two or more segments, where it allocates its costs to such segments and where at least one of the segments is required to file Parts I through VI of the Disclosure Statement.</p> <p>The reporting unit (central system or group office) should disclose how costs of services provided by the reporting unit are, or will be, accumulated and allocated to applicable segments of the institution. For a central system office, disclosure should cover the entire institution. For a group office, disclosure should cover all of the subordinate organizations administered by that group office.</p>
7.1.0	<p><u>Organizational Structure.</u></p> <p>On a continuation sheet, list all segments of the university or university system, including hospitals, Federally Funded Research and Development Centers (FFRDC's), Government-owned Contractor-operated (GOCO) facilities, and lower-tier group offices serviced by the reporting unit.</p>
7.2.0	<p><u>Cost Accumulation and Allocation.</u></p> <p>On a continuation sheet, provide a description of:</p> <p>A. The services provided to segments of the university or university system (including hospitals, FFRDC's, GOCO facilities, etc.), in brief.</p> <p>B. How the costs of the services are identified and accumulated.</p> <p>C. The basis used to allocate the accumulated costs to the benefiting segments.</p> <p>D. Any costs that are transferred from a segment to the central system office or the intermediate administrative office, and which are reallocated to another segment(s). If none, so state.</p> <p>E. Any fixed management fees that are charged to a segment(s) in lieu of a prorate or allocation basis and the basis of such charges. If none, so state.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART VII - CENTRAL SYSTEM OR GROUP EXPENSES THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY
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Item No.	Item Description
7.1.0	<p><u>Organizational Structure.</u></p> <p>SUNY The State University of New York was created in 1948 as a corporate entity of the State Education Department of the State of New York under the Board of Regents. The University has State-operated campuses disbursed throughout the State including four university centers, two health science centers, three hospitals, thirteen university colleges, four specialized colleges, six colleges of technology, and five statutory colleges operated as "contract colleges," four by Cornell University and one by Alfred University.</p> <p><u>Research Foundation for SUNY</u> The RF for SUNY was chartered in 1951 as a nonprofit educational corporation. The corporation is responsible for the administration of sponsored grants, contracts, and gifts supporting research, training, public service and related programs carried out by or under the supervision of faculty or staff members of the State-operated campuses of SUNY. RF for SUNY consists of staff located on each state operated SUNY campus and a central office component. The salaries and benefits of the administrative staff located at each campus are included in the indirect cost pools of that campus.</p> <p><u>SUNY Construction Fund</u> The State University of New York Construction Fund was chartered in 1962 as a corporate governmental agency constituting a public benefit corporation established within the SUNY. As defined by its statute, the purposes of the Fund are to provide academic buildings, dormitories and other facilities for the University, to reduce the time lag between determination of need and actual occupancy, to expedite the construction, acquisition, reconstruction and rehabilitation or improvement of such facilities, and to assure they are ready for the purposes intended when needed and when scheduled under the approved master plan of SUNY.</p> <p>SUNY and the RF for SUNY have central office components that are responsible for certain administrative functions. The SUNY central office is referred to as "SUNY System Administration." The RF for SUNY central office is referred to as "RF Central Office." The SUNY Construction Fund has only a central office function.</p>
7.2.0	<p><u>Cost Accumulation and Allocation.</u></p> <p>A. SUNY System Administration, RF Central Office, and the SUNY Construction Fund all service SUNY campuses in an administrative capacity to assist in carrying out their respective missions.</p> <p><u>SUNY System Administration</u> SUNY System Administration provides executive direction and oversight of the overall SUNY system such as policy, financial management, general accounting and financial statement presentation, budgeting, general counsel, and audit.</p>

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT REQUIRED BY PUBLIC LAW 100-679 EDUCATIONAL INSTITUTIONS	CONTINUATION SHEET PART VII - CENTRAL SYSTEM OR GROUP EXPENSES THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK AND STATE UNIVERSITY OF NEW YORK AT ALBANY
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Item No.	Item Description
7.2.0	<p><u>Cost Accumulation and Allocation.</u> (cont.)</p> <p><u>RF for SUNY Central Office</u> The RF Central Office provides administrative support to the campuses such as executive direction of the corporation, legal services, personnel services, financial and accounting services, sponsored program support, internal audit, and information services.</p> <p><u>SUNY Construction Fund</u> In addition to design and construction of both new and rehabilitated academic facilities, the Fund's service to the University also includes: preparation and development of SUNY's Master Capital Construction Plan; master plans for individual SUNY campuses; annual capital budget requests and facility programs; assistance with development and maintenance of energy consumption/conservation; telecommunications and environmental programs; maintenance of space inventories and monitoring of SUNY's space utilization of existing facilities; assistance with preparation and development of budgets for campus maintenance; repair and rehabilitation programs; provision of technical assistance and analysis with respect to the operation and maintenance of the capital plant of SUNY and provision of technical assistance and analysis to SUNY Community Colleges in connection with the planning, design, and budgeting for their facilities and the operation and maintenance thereof.</p> <p>B. The costs are identified and accumulated primarily via computerized accounting systems of the three central offices.</p> <p>C. SUNY System Administration costs are allocated based on total SUNY campus costs.</p> <p>The costs of the RF Central Office allocable to sponsored funds administration are allocated to campuses based on total direct sponsored program expenditures less equipment. An additional distribution is made to centralized campuses for the sponsored funds administrative services provided by central office.</p> <p>SUNY Construction Fund costs are allocated to the individual campuses based on building costs.</p> <p>D. None.</p> <p>E. None.</p>

End of Part